

**Village of Wellington
Council Meeting Minutes
Barbara O'Keefe, Mayor
Council: President Hans Schneider, Sandy Denes, Helen Dronsfield, Jeff Hyde,
Steve Maurer, Guy Wells**

Revised 1/20/15

Council Chambers	Monday January 5, 2015	7:40 p.m.
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1. **PLEDGE OF ALLEGIANCE** – Mayor O'Keefe called the meeting to order with the Pledge of Allegiance.

2. **ROLL CALL**

Council President Hans Schneider . Present Councilman Jeff Hyde . Present
 Councilwoman Sandy Denes . Present Councilman Steve Maurer . Absent
 Councilwoman Helen Dronsfield . Present Councilman Guy Wells . Present
 Others Present . Mayor O'Keefe, Village Manager Pyles, Finance Director Shaw, Law Director Bond, Police Chief Barfield, Police Sgt. Shelton, Public Works Supt. Brasee, Electric Supt. Bealer, Water and WW Supt. Rosemark, Zoning Inspector Furcron, MSW Director Eppley, Clerk of Council O'Brien, Enterprise Reporter Urbanik

3. **APPROVAL OF MINUTES** – Mr. Wells asked that the minutes of the December 15, 2014 meeting be amended (in bold) Chief Barfield **presented** Sgt. Shelton with a Letter of Commendation for his file for taking the initiative to assist the Interim Chief and for running the department until the permanent Chief could be hired. Motion by Wells, 2nd by Schneider to approve as amended. Roll call vote was taken with all members present voting ~~yes~~.

4. **FINANCIAL REPORTS** – Ms. Denes had a question regarding the bills, Ms. Shaw answered her question. Motion by Hyde, 2nd by Denes to approve the expenses and pay the bills. Roll call vote was taken with all members present voting ~~yes~~.

101 GEN	\$	9, 468.14
208 Permissive Vehicle Tax	\$	1,500.00
301 SPC Asses Bond Retirement	\$	4,728.59
401 Capital Improvement	\$	29,208.44
501 Water	\$	105,827.00
502 Sewer	\$	255,451.65
503 ELEC	\$	2,577.02
Power Bills	\$	473,715.15
504 Garbage	\$	50.00
505 Cable TV Franchise Fund	\$	233.91
506 Storm Sewer Capital	\$	56,283.79
Total	\$	939,033.69
Pay 25	\$	87,823.50
Grand Total	\$	1,026,857.19

5. **COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS:**

- Mayor O'Keefe
- Law Director Bond . Nothing to Report
- Chief Barfield . Nothing to Report
- Finance Director Shaw . Ms. Shaw reported that she had a very busy month and had to obtain CPI credits to stay compliant as the village's investor; she also worked on the Insurance and appropriations. Ms. Dronsfield asked Ms. Shaw if people were having difficulties filing their income tax, could they call Ms. Shaw; Ms. Shaw reported yes, either herself or Vanya could assist residents with income tax questions. Ms. Shaw also mentioned that she would be giving a report on the

- subpoena program at the next Finance Committee meeting.
- Village Manager Pyles . Mr. Pyles reported that there was snow in the forecast for tonight and reminded residents that there was a Snow Ban Ordinance in place which reads, no parking on the streets when there is two inches of snow with prospects for more. He further reported that the pedestrian crossing signs are in place and do have a button to push which will activate the flashing lights on the sign. Mr. Schneider asked Mr. Pyles to clarify the snow ban; Mr. Pyles explained that once two inches or more of snow had fallen, and there was a prospect of more snow to fall, the Police Chief could begin the process of have vehicles removed from the streets. Mr. Schneider asked what the process was; Chief Barfield reported that the officers would attempt to make reasonable notification with the vehicle owner before issuing tickets and removing vehicles. Mr. Schneider suggested putting that on Facebook, the village webpage and on the bottom of the utility bills.
- Main Street Wellington . Mr. Eppley thanked the village employees for doing such a nice job decorating the downtown. He invited everyone to attend the Main Street Wellington annual meeting on Thursday Jan. 22nd 7:00 PM at the Elms Retirement Village. He mentioned that Jim Cortez Lorain County Executive Official will be the guest speaker. Mr. Eppley reported that the Wine About Winter event would be held on February 28th. Mr. Schneider asked Mr. Eppley how the Shop Local event went during the holidays; Mr. Eppley reported that the event did fairly well and did raise awareness to shopping locally. He further mentioned that there was no cost to Main Street for the event, as it is funded by American Express.

6. REPORTS OF COMMITTEES

- Finance . Mr. Hyde reported that the finance committee will meet on Tuesday January 20th.
- Police . Mr. Hyde explained that he chaired the meeting as Mr. Maurer was out of town. Mr. Hyde made a motion to purchase a 2015 Ford Explorer cruiser through Statewide Ford at state purchasing price, for \$25,315.00, 2nd by Wells. Roll call vote was taken with all members present voting ~~yes~~. Mr. Hyde made a motion to accept the resignation of dispatcher Alyssa Jordan effective January 1, 2015; 2nd by Denes. Roll call vote was taken with all members present voting ~~yes~~. Mr. Hyde mentioned that the body and car cameras were in use and also mentioned that 5 portable radios had been delivered and would be in service soon. Mr. Hyde reported that the MARCS radio was in and would be operational as soon as the antenna could be installed. He also reported that the department had applied for a body armor grant and if the grant is awarded to the village, in April the Federal Government would be funding half of the vest purchases. Mr. Hyde also reported that the Police Auxiliary is looking for volunteers and will be accepting applications, no experience is necessary and training will be provided through the Sheriff's Dept. The next meeting will be the first meeting in February, and Fire Board meets on January 7th.
- Public Works . Ms. Dronsfield reported that they had met prior to council and had discussed the Ordinance for the purchase of the CAT loader. Mr. Brasee asked council to approve an extended probationary period for Carrie Barnett, effective until April 8th; Motion by Wells, 2nd by Dronsfield. Roll call vote was taken with all members present voting ~~yes~~. Mr. Brasee asked council to approve the termination of part time employee Matt Broud; Motion by Denes, 2nd by Dronsfield. Roll call vote was taken with all members present voting ~~yes~~. Ms. Dronsfield mentioned that the committee had reviewed an insurance quote, and further mentioned that the village would have a 13 month premium instead of a 12 month premium this year; the 13 month premium fee is \$97,070.00. Ms. Dronsfield told council that Mr. Brasee and his department do a very good job, and take a lot of pride in their work. She thanked Mr. Brasee and his crew for their hard work the past year.
- Utility . Ms. Denes reported that the committee will meet on January 20th. Ms. Denes

thanked Mr. Hyde and Mr. Schneider for their work on the committee and she also thanked all of the village employees for their hard work the past year.

- Ordinance . Mr. Wells reported that the committee met prior to council and reviewed a draft of the public records policy for the employee handbook. He further explained that Mr. Bond will be making changes to the policy for further review. Mr. Wells mentioned that the ordinance committee had a relatively uneventful year, however they did improve a few things. He thanked Mr. Schneider and Ms. Dronsfield for their work on the committee the past year. Mr. Wells reported that the Cable Commission made a big step in retrieving tapes and recordings of games and meetings which had been compiled over the years, from Channel 12 including the electronic parts and that the old VHS tape recovery is still a work in progress. He further reported that the Historical Society indicated its willingness to house an archive of these and to help make these accessible, and downloadable for people to be able to access. He mentioned that these tapes and recordings belong to the village and the village should have them.
- Mr. Schneider . Mr. Schneider reflected that the past year was a good year for the village, with the addition of a new Police Chief and Patrolman Shelton (who is now a Sergeant) stepping up and covering the department during the search for a permanent Chief. He stated that there will also be good days ahead with the anticipated completion of the underpass in the coming year.

7. ELECTION OF COUNCIL PRESIDENT – Mayor O’Keefe asked for nominations for Council President; Mr. Schneider explained that in the past council tries to have a rotation when nominating a Council President. He further explained that he was uncertain whether that was a good way of deciding and proposed that council as a whole should discuss an equitable and fair way to determine who should be president of council. He mentioned that may include a Charter amendment, and that it is something he felt should be fixed. Mr. Schneider nominated Guy Wells for Council President, 2nd by Denes. Roll call vote was taken with all members present voting ~~yes~~+.

8. APPOINTMENT OF COMMITTEES – Mayor O’Keefe recommended the following Council Committees -

Finance . Hyde (Chair), Maurer, Denes

Police . Wells (Chair), Hyde, Maurer

Public Works . Dronsfield (Chair), Schneider, Wells

Utility . Denes (Chair), Hyde, Schneider

Ordinance . Schneider (Chair), Dronsfield, Wells

Motion by Schneider, 2nd by Denes to accept Mayor O’Keefe’s committee recommendations. Roll call vote was taken with all members present voting ~~yes~~+.

Law Director . Mayor O’Keefe recommended Mr. Steve Bond from Brouse McDowell be appointed the village Law Director. Motion by Wells, 2nd by Schneider. Roll call vote was taken with all members present voting ~~yes~~+.

Board Appointments . Mayor O’Keefe recommended the following board appointments .

Ambulance . Schneider, alternate Wells

Fire . Hyde, alternate Denes

Cemetery . Dronsfield, alternate Maurer

Motion by Hyde, 2nd by Schneider to approve Mayor O’Keefe’s recommendations. Roll call vote was taken with all members present voting ~~yes~~+.

Zoning Inspector . Mayor O’Keefe recommended Morris Furcron as Zoning Inspector. Motion by Schneider, 2nd by Hyde to approve Mayor O’Keefe’s recommendation. Roll call vote was taken with all members present voting ~~yes~~+.

Community Improvement Corp. . Mayor O’Keefe recommended Helen Dronsfield to

the Community Improvement Corp. Board. Motion by Hyde, 2nd by Schneider to approve Mayor O'Keefe's recommendation. Roll call vote was taken with all members present voting ~~%es+~~.

Main Street Wellington Rep. . Mayor O'Keefe recommended Sandy Denes as the Main Street Wellington Rep. with Guy Wells as alternate. Motion by Hyde, 2nd by Schneider. Roll call vote was taken with all members present voting ~~%es+~~.

Zoning Board of Appeals . Mayor O'Keefe recommended Robert Dobush to the Zoning Board of Appeals term ending 12/31/18. Motion by Denes, 2nd by Schneider. Roll call vote was taken with all members present voting ~~%es+~~.

Planning Commission . Mayor O'Keefe recommended Hans Schneider to the Planning Commission term ending 12/31/15. Motion by Hyde, 2nd by Denes. Roll call vote was taken with all members present voting ~~%es+~~. Mayor O'Keefe recommended Phil Kunz to the Planning Commission term ending 12/31/17. Motion by Wells, 2nd by Schneider. Roll call vote was taken with all members present voting ~~%es+~~.

Design Review Committee . Mayor O'Keefe recommended Dan Gossman for the Design Review Committee term ending 12/31/18. Motion by Denes, 2nd by Schneider. Roll call vote was taken with all members present voting ~~%es+~~.

Safety Committee . Mayor O'Keefe recommended Bob Brasee, Dave Bealer, Mark Rosemark and Steve Pyles for the Safety Committee. Motion by Denes, 2nd by Wells. Roll call vote was taken with all members present voting ~~%es+~~.

9. ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 2014-56 - Substitute

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH THE ACQUISITION OF A NEW CATERPILLAR ~~%CAT+LOADER~~, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 2nd Reading

Motion by Denes, 2nd by Schneider to suspend the rules. Roll call vote was taken with all members present voting ~~%es+~~. Motion by Denes, 2nd by Hyde to approve as read. Roll call vote was taken with all members present voting ~~%es+~~.

ORDINANCE NO. 2015-01

AN ORDINANCE APPROVING AND ACCEPTING THE DEDICATION OF THE FINAL PLAT FOR WINDMERE SUBDIVISION, PHASE 1, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1ST Reading

Mr. Hyde asked Mr. Pyles whether or not everything on the punch list had been completed; Mr. Pyles said yes, everything related to the lift station was completed, and have been provided a new warranty. The water lines were pressure tested and passed; everything the village asked to have cleaned up had been. He reported that they had provided the village two sureties to cover the sidewalks and trees and pavement and appurtenances. Mayor O'Keefe asked whether or not the village had the Plat for signatures; Mr. Pyles explained that they were in the process of developing those for signatures. Mr. Pyles reported that they had been receiving interest in the lots and on the model home, and they would like to move forward with the process.

RESOLUTION NO 2015-02

A RESOLUTION DECLARING IT NECESSARY TO IMPROVE BARKER STREET FROM HERRICK AVENUE EAST (SR 18) TO APPROXIMATELY 511 FEET NORTH OF HERRICK AVENUE EAST BY GRADING, DRAINING, CURBING, PAVING AND CONSTRUCTION AND RECONSTRUCTING WATERLINES, STORM SEWERS, SANITARY SEWERS, MANHOLES, CATCH BASINS, PAVEMENTS, SIDEWALKS, SIDEWALK APPROACH RAMPS, AND DRIVEWAY APPROACHES WHERE NECESSARY, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY 1ST Reading

Motion by Denes, 2nd by Schneider to suspend the rules. Roll call vote was taken with all members present voting ~~%es+~~. Motion by Denes, 2nd by Dronsfield to approve as read. Roll call vote was taken with all members present voting ~~%es+~~.

ORDINANCE NO. 2015-03

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO PREPARE SPECIFICATIONS, ADVERTISE FOR BIDS, AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE CONSTRUCTION AND IMPLEMENTATION OF ROADWAY, SEWER AND WATERLINE IMPROVEMENTS ALONG BARKER STREET, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1ST Reading

Motion by Denes, 2nd by Wells to suspend the rules. Roll call vote was taken with all members present voting ~~%yes+~~. Motion by Denes, 2nd by Hyde to approve as read. Roll call vote was taken with all members present voting ~~%yes+~~.

ORDINANCE NO. 2015-04

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO PREPARE SPECIFICATIONS, ADVERTISE FOR BIDS, AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR MATERIALS AND SUPPLIES NEEDED FOR THE INSTALLATION OF WATER LINES ALONG JOHNS STREET, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1ST Reading

Motion by Denes, 2nd by Schneider to suspend the rules. Roll call vote was taken with all members present voting ~~%yes+~~. Motion by Denes 2nd by Schneider to approve as read. Roll call vote was taken with all members present voting ~~%yes+~~.

ORDINANCE NO. 2015-05

AN ORDINANCE TO AUTHORIZE AND DIRECT THE MUNICIPALITY TO EXECUTE A MUTUAL AID AGREEMENT WITH INTERSTATE AND INTRASTATE PARTICIPATING MUNICIPALITIES WITH MUNICIPAL ELECTRIC SYSTEMS, IN ORDER TO BE ABLE TO RECEIVE AND PROVIDE MUTUAL ASSISTANCE DURING TIMES OF EMERGENCIES THROUGH THE INTERCHANGE AND USE OF PERSONNEL AND EQUIPMENT

1ST Reading

Mr. Wells suggested inserting a ~~%title of Municipal Official+~~ on the 2nd page; Mr. Pyles said yes, and that should be the Mayor.

Motion by Wells, 2nd by Denes to suspend the rules. Roll call vote was taken with all members present voting ~~%yes+~~. Motion by Wells, 2nd by Schneider to approve as amended. Roll call vote was taken with all members voting ~~%yes+~~.

ORDINANCE NO. 2015 – 06

AN ORDINANCE AUTHORIZING AN AGREEMENT THROUGH WICHERT INSURANCE TO PROVIDE PROPERTY AND LIABILITY INSURANCE FROM SCOTTSDALE INDEMINTY COMPANY AND HARTFORD STEAM BOILER COMPANY, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1ST Reading

Motion by Denes, 2nd by Wells to suspend the rules. Roll call vote was taken with all members present voting ~~%yes+~~. Motion by Hyde, 2nd by Denes to approve as read. Roll call vote was taken with all members present voting ~~%yes+~~.

10. OLD BUSINESS

Mayor O'Keefe asked when council would like to move the next meeting to as Monday Jan. 19th was Martin Luther King Jr. Day; Tuesday Jan. 20th was agreed upon. Motion by Hyde, 2nd by Denes to move the Council Meeting from Monday Jan. 19th to Tuesday Jan. 20th. Roll call vote was taken with all members present voting ~~%yes+~~.

11. NEW BUSINESS - None

12. ADJOURN – Motion by Denes, 2nd by Hyde to adjourn at 8:17 PM

