

**Village of Wellington
Council Meeting Minutes**

Barbara O'Keefe, Mayor

**Council: President Jeff Hyde, Sandy Denes, Helen Dronsfield,
Steve Maurer, Hans Schneider, Guy Wells**

Council Chambers	Monday May 6, 2013	7:30 p.m.
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1. PLEDGE OF ALLEGIANCE

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:30 PM

2. ROLL CALL

Council President Jeff Hyde-present	Councilman Steve Maurer-present
Councilwoman Sandy Denes-present	Councilman Hans Schneider-present
Councilwoman Helen Dronsfield-present	Councilman Guy Wells-present

Others present - Mayor O'Keefe, Village Manager Pyles, Finance Director Shaw, Law Director Bond, Public Works Supt. Brasee, Wellington Twp. Trustees Jim Barbor, Dale McAvena, Nancy Fisher, Cemetery Clerk Linda Navarre, Harold Sumpter, Clerk of Council O'Brien, Resident & Main St. Wellington Rep. Sandy Hoff, AARP Coordinator Sheila Holmes, Zoning Inspector Furcron, Police Chief Rollins, Electric Supt. Bealer, Water/WW Supt. Rosemark, Enterprise Reporter Cait Wasmundt.

3. APPROVAL OF MINUTES

Motion was made by Wells, with the following correction (in bold), Mr. Wells expressed wishes of a true annual report, however, would not be interested if the cost would be **exorbitant**, and on page three, Mr. Wells thanked Mayor O'Keefe and her family and friends for the reception, and commented on how **well** organized the ceremony was. Ms. Denes commented that on page 3, correct the spelling of Dietrich, Ms. Denes commented that she and Mr. Schneider spoke with Matt **Dietrich** the Executive Director of the Ohio Rail Commission 2nd by Denes to approve the minutes from the April 15, 2013 meeting as amended. Vote was taken, motion carried with all voting "yes".

4. FINANCIAL REPORTS

Approval of expenses from 05/06/13

101	General Fund	\$ 60,772.88
209	Police	\$ 1,496.69
211	Cemetery	
301	Spec. Assessments	\$ 300.00
401	Capital Improvements	\$ 1,014.13
	Park Place	\$ 22,468.25
501	Water	\$ 21,953.71
502	Sewer	\$ 16,340.38
503	Electric	\$472,413.30
	***Power Bills	
504	Trash	
508	Consumer Deposits	\$ 1,400.00
	Pays 8 & 9	\$170,783.86
	Total	\$810,833.35

Motion was made by Hyde, 2nd by Wells to approve the expenses. Roll call vote was taken, motion carried with all voting "yes".

5. COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS:

- Police Chief Rollins – Chief Rollins reported that they had a very successful drug turn in day, and he reminded residents of the locked vault in the foyer of the Police Station to drop of unneeded or unwanted prescription drugs.
- Finance Director Shaw – Ms. Shaw reported that her report was in the packet; she explained that she attended several training sessions and there may be some procedural changes to be made she will keep council informed. She also reported that the computer operating system in the Clerk's Office is outdated and cannot be supported by CMI. She will be researching a new system to support the new software after the new phone system has been installed.
- Law Director Bond – Nothing to report.
- Village Manager Pyles – Mr. Pyles reported that his report and his Superintendent's reports were included in the packet. He said they would be happy to answer any questions. Mr. Pyles asked residents to please utilize the drug vault and not flush prescription drugs as they will eventually show in the ground water which is down river to Oberlin and Lorain. Mr. Pyles reported that Allied Waste offered to apply a one time inconvenience credit of \$2.50 for the recyclables that were not collected one week during the work action. Mr. Pyles recommended passing the credit on to consumers during the next billing cycle. Motion by Wells, 2nd by Denes. Vote taken with all voting "yes". Mr. Maurer asked Mr. Rosemark about the ground storage tank replacement in his report. Mr. Rosemark explained that the ground storage tank on Erie St. is approximately 50 years old and had been coated a number of years ago however, it now needs to be replaced. Mr. Rosemark commented that this tank is the only remnant of the old system which has not been replaced and is critical to the operation. Mr. Wells had concerns of the mention of a meeting of a waste water sludge operation in the Managers report. Mr. Pyles explained that the company is looking at the viability of a collection plant in Lorain County. The company would collect waste water sludge and turn it into a Class "A" fertilizer for a fee.

MOTION TO RECESS FROM REGULAR COUNCIL MEETING

Motion by Wells, 2nd by Denes. Roll call vote was taken, motion carried with all voting "yes".

JOINT CEMETERY COUNCIL AND WELLINGTON TOWNSHIP MEETING

Village of Wellington: Mayor Barbara O'Keefe

Wellington Council Members: Jeff Hyde (President), Sandy Denes, Helen Dronsfield, Steve Maurer, Hans Schneider, and Guy Wells

Wellington Township Trustees: Dale McAvena (Chairman), Jim Barbor, and Nancy Fisher

Wellington Township Fiscal Officer & Cemetery Board Member: Louise Grose

a. Roll Call

Mayor O'Keefe called the meeting to order and requested roll call.

Denes – present, Dronsfield – present, Hyde – present, Maurer – present, Schneider – present, Wells – present, McAvena – present, Barbor – present, Fisher – present, Grose – absent.

b. Approval of Minutes from the May 21, 2012 meeting. Motion by Maurer 2nd by Schneider. Roll call vote was taken, motion carried with all voting "yes".

c. Old Business – none

d. New Business

RESOLUTION NO. 2013-10 A JOINT RESOLUTION OF THE VILLAGE OF

WELLINGTON AND THE TRUSTEES OF WELLINGTON TOWNSHIP
DETERMINING THE RATE OF TAXATION TO BE LEVIED UPON THE
TAXABLE PROPERTY WITHIN THE VILLAGE OF WELLINGTON AND THE
TOWNSHIP OF WELLINGTON FOR CEMETERY PURPOSES

Mr. Hyde made a motion to accept Resolution No. 2013-10 – Village of Wellington taxation rate of .30 mills (which is anticipated to generate approximately \$25,600 in available funds) to be paid by the Village of Wellington and a Township of Wellington rate of .30 mills (which it is anticipated to generate approximately \$12,000 in available funds) to be paid by the Township of Wellington. 2nd by Maurer. Roll call vote was taken, motion carried with all members present voting “yes”.

Election of Cemetery Board Members – Mr. Maurer mentioned that he would like to see the “at large” member be an independent person not affiliated with Council or Township Trustees, possibly a village or township resident who may be interested in sitting on the board. Mr. Wells suggested appointing Louise Grose to the at large seat tonight. Mr. McAvena commented that Ms. Grose has served on the cemetery board for 6 years and when he spoke to Louise she expressed interest in serving another term. Mr. McAvena made a motion to nominate Louise Grose to the Cemetery board, as the “at large” representative for a three year term. 2nd by Wells. Roll call vote taken, motion passed (8 – 1) with the following votes: Hyde – yes, Denes – yes, Dronsfield – yes, Maurer – no, Schnieder – yes, Wells – yes, McAvena – yes, Barbor – yes, Fisher – yes. Mr. Schneider nominated Helen Dronsfield for the two year term on the Cemetery Board, and Jim Barbor to a one year term (to be addressed at the meeting next year) 2nd by Maurer. Roll call vote taken motion passed with all members present voting “yes”.

- e. **Adjourn Joint Village/Township Meeting** – Motion by Maurer to adjourn the joint meeting between the Village of Wellington council and Wellington Township trustees. Vote was taken, motion carried with all members present voting “yes”.

MOTION TO RESUME TO REGULAR COUNCIL MEETING – Motion by Wells, 2nd by Schneider. Roll call was taken showing all members of council present.

6. REPORTS OF COMMITTEES

- **Finance/Audit Committee** – Mr. Hyde reported that Finance Committee met before the Council meeting; the committee discussed a personnel matter and made a motion to direct Mr. Bond to draw up an ordinance to increase the Building/Zoning Inspectors salary. Council will be voting on hiring an independent accounting firm to perform the state audit. Income tax collection is up and everything is running smoothly with RITA. Mr. Hyde made a motion to re-amortize the payment schedule for the cemetery on the Trails End property; from a 5 year to a 10 year repayment on the balance which is approximately \$23,692.00, beginning in 2013. 2nd by Wells. Role call vote was taken with all voting “yes”. The next Finance Committee meeting will be June 3, 2013 at 6:00 PM. Mr. Hyde reported that the Fire Board met on Weds. May 1, 2013; there is an ordinance reading for a Fire/Arson Mutual Aid Agreement. Mr. Hyde informed council that it does not replace the current agreement for mutual aid however it is a reciprocal mutual aid agreement related to arson in and out of the village. Chief Rollins reported that it allows for law enforcement and fire investigation to work together throughout the County. Mr. Hyde presented council with Planning Commission minutes from the March 27, 2013 meeting to keep everyone up to date on Planning Commission activities.
- **Police Committee** - Mr. Maurer reported the next Police Committee Meeting is May 20, 2013 prior to the Council Meeting, and the next Ambulance Board Meeting will be held May 14, 2013 at 7:00 PM at the Ambulance Board Headquarters.

- **Public Works Committee** – Mr. Schneider reported that the committee met before the Council Meeting and discussed seasonal summer employees. Mr. Schneider made a motion to hire; for the Public Works Dept., Justin Kidd, Nick Dowdell, Katie Stumphauzer, Morgan McDonald, Anthony Cwalina, Mallory Bartolovich, Josh Roberts and Monique Hyde. For the Electric Dept. Austin Albrect, for the Water Dept. Alex Koenig, and for the Waste Water Dept. Mike Storrow; all are returning employees and all are to be paid \$7.85 per hour. Roll call vote was taken with all members voting “yes”. Mr. Schneider reported that there was a brief discussion on the Resolution regarding McCormick Middle School; members were updated on the Courtland St. waterline project, and Ms. Dronsfield had questions regarding parking on Park Place which has been referred to the Ordinance Committee. The next Public Works Committee meeting will be June 3, 2013.
- **Utility Committee** – Ms. Denes reported that the Utility committee met on April 15, 2013 and the minutes were included in the packet. The next meeting will be held May 20, 2013.
- **Ordinance Committee** – Mr. Wells reported that the next meeting will be held on May 20, 2013 continuing discussions on vacant properties, and discussion of parking issues. Cable Commission met on April 25, 2013; the committee discussed producing more Wellington related content for Channel 12.

7. ORDINANCES AND RESOLUTIONS

- **ORDINANCE NO. 2013-11**

AN ORDINANCE AUTHORIZING AN AGREEMENT TO RETAIN AN INDEPENDENT PUBLIC ACCOUNTANT TO PERFORM AUDIT SERVICES FOR FISCAL YEARS 2011 THROUGH 2014, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE **1st Reading**

Mr. Maurer made a motion to suspend the rules, 2nd by Hyde. Vote was taken with all members voting “yes”. Mr. Maurer made a motion to approve Ordinance No. 2013-11 as read. 2nd by Hyde. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE NO. 2013-12**

AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT TO PROVIDE MUTUAL AID AND ASSISTANCE IN CONNECTION WITH FIRE/ARSON INVESTIGATIONS IN LORAIN COUNTY **1st Reading**

Mr. Maurer made a motion to suspend the rules, 2nd by Wells. Vote was taken with all members voting “yes”. Ms. Denes made a motion to approve Ordinance No. 2013-12 as read. 2nd by Maurer. Vote was taken, motion passed with all voting “yes”.

ORDINANCE NO. 2013-13

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN THE STATE COOPERATIVE SALT PURCHASING PROGRAM, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE **1st Reading**

Mr. Wells made a motion to suspend the rules, 2nd by Schneider. Vote was taken with all members voting “yes”. Mr. Wells made a motion to approve Ordinance No. 2013-13 as read. 2nd by Schneider. Vote taken, motion passed with all voting “yes”.

- **RESOLUTION NO. 2013-14**

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING

WITH THE BOARD OF EDUCATION OF THE WELLINGTON EXEMPTED
VILLAGE SCHOOL DISTRICT FOR THE TRANSITION AND EVENTUAL
TRANSFER TO THE VILLAGE OF THE McCORMICK MIDDLE SCHOOL
PROPERTY

1st Reading

Mr. Hyde commented that there was a misspelling in the resolution on the 3rd page towards the bottom and should read (in bold), School Property for projects **completed** while the property was owned by the Board shall continue to be an obligation of and be paid by the Board

8. OLD BUSINESS – No old business.

9. NEW BUSINESS

- **Sheila Holmes** – Ms. Holmes, the local coordinator for the AARP tax aid program that is run in conjunction with the IRS, expressed her appreciation for allowing her program to serve the local residents in the Council Chambers. Ms. Holmes reported that her program helped over 260 families prepare and file their Federal, State and School District taxes for free. Ms. Holmes thanked Marla Lent for all of her scheduling and coordinating efforts. Ms. Holmes reported that she and her organization would like to return for the 2013 tax year. Mayor O’Keefe thanked Ms. Holmes and her organization for assisting residents with their taxes and stated that the village would be happy to host the program again next year.
- **Sandy Hoff** – Ms. Hoff from Main Street Wellington wanted to remind residents of the Gazebo Garden Walk on May 11, 2013 and also remind residents that July 19, 20 and 21, 2013 is the Cheese Festival. Ms. Hoff also spoke as a resident and thanked everyone for a job well done on the Park Place repaving project.

10. ADJOURN – Motion by Maurer, 2nd by Hyde to adjourn. 8:10 PM