

**Village of Wellington
Council Minutes
February 19, 2013
Council Chambers**

1. PLEDGE OF ALLEGIANCE

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:32 p.m.

2. ROLL CALL

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Public Works Superintendent Brasee, Electric Superintendent Bealer, Police Chief Rollins, Zoning Inspector Furcron, Main Street Wellington Board member Amy Szmania

3. APPROVAL OF MINUTES

- **Approval of 02/04/13 Council Minutes** – Ms. Denes requested that the February 4, 2013 minutes be corrected as follows. Under the reports of the Public Works Committee, the word “reviewed” be added to the following sentence: “The committee also proposals regarding new mowers and gators.” Motion by Ms. Denes, 2nd by Mr. Schneider to approve the minutes of the February 4, 2013 meeting as corrected. Roll call vote was taken, motion carried with all voting “yes”.

4. FINANCIAL REPORTS

Approval of expenses from 02/19/13.

101 General Fund	\$ 38,919.95
201 Street CM & R	\$ 10,494.40
212 RR Underpass	\$ 427,000.00
401 Capital Improvements	\$ 4,053.15
RR Underpass	\$ 220,250.50
501 Water	\$ 12,576.14
502 Sewer	\$ 10,113.06
503 Electric	\$ 26,372.99
***Power Bills	\$ 29,280.10
RR Underpass	\$ 28,956.25
504 Trash	\$ 25,683.97
Pay #03	<u>\$ 81,958.97</u>
Total	<u>\$ 915,659.48</u>

Mr. Maurer and Ms. Denes questioned several of the expenses. Mr. Pyles and Superintendent Brasee answered their question. Motion was made by Mr. Hyde, 2nd by Ms. Dronsfield to approve the expenses. Roll call vote was taken, motion carried with all voting “yes”.

5. COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS:

- **Law Director Bond**-nothing to report
- **Police Chief Rollins**-nothing to report
- **Finance Director Shaw**-Ms. Shaw mentioned that she and the Mayor attended the last Senior Citizen luncheon in order to help retirees complete the income tax exemption form. She reported that they collected about a dozen forms and that many had already completed them. The next day set aside for retirees to come into Town Hall for help with these forms will be Tuesday, February 26th. She also reported that she and Ms. Hales were in the final stages of completing a training plan for the new hire and it would depend on what week of the month they started. She mentioned that both she and Ms. Hales now have access to the Regional Income Tax Agency Virtual Private Network which is a secure network to

view/file income tax forms. Ms. Shaw also made the Council aware of the new OPERS form that must be sent to any of our independent contractors that allows them to seek a determination from OPERS as to whether their work should be covered by the retirement system. Further updates will be coming in the future.

- **Village Manager Pyles**-Mr. Pyles told Council that they have his report and his superintendents' reports and they would be happy to answer any questions. He reported that the bids for the snack bar should be on our website this coming week. It will also be advertised a week from Thursday in the paper. Mr. Maurer and Ms. Dronsfield asked that copies of this be emailed to all Council members. He also told Council that Resolution 2013-07 is on the agenda tonight for a cooperative grant between the schools and the Village for a safe route to school. He said it would be no cost to us other than time. The money will come from ODOT to be used for the engineer to begin the study. Mr. Hyde and Mr. Maurer asked about some streets with no sidewalks and whether it could be paid from the grant or from our sidewalk program. Mr. Pyles said it would be from our sidewalk program. Ms. Dronsfield asked about a possible caution light at the high school intersection and whether it will be part of the study. He said that they would be considering this in the grant.

6. REPORTS OF COMMITTEES

- **Finance**-Mr. Hyde said the Finance Committee met before tonight's Council meeting. The committee made a recommendation for a new hire in the Finance Department. Mr. Hyde made a motion, 2nd by Mr. Maurer to hire Rita Brown as a Finance Associate with a starting pay of \$14.92 per hour with a six month probation period to begin as soon as possible. A vote was taken, motion carried with all voting "yes". The Planning Committee will meet on Wednesday, February 27th at 8:30 a.m. in Council Chambers.
- **Police**-Mr. Maurer stated that the Police Committee met on February 4th and an updated version of the minutes was passed out before the Council meeting tonight. The Police Committee will meet again before the Council meeting on March 4th. Also, the Ambulance Board minutes from their organizational meeting and their January regular meeting were in the Council packet. They will meet again at 7:00 p.m. on March 12th at the Ambulance headquarters.
- **Public Works**-Mr. Schneider reported that the Public Works Committee met on February 4th and the minutes were in the Council packets. The committee discussed Christmas decorations in the downtown area as well as the purchase of mowers and gators. Ordinances for these purchases are on tonight's agenda for approval. The next meeting will be March 4th at 6:00 p.m.
- **Utility**-Ms. Denes reported that the Utility Committee met before tonight's Council meeting. She mentioned that at the January 22nd meeting they approved the purchase of a 2014 Econoline van for use at the sewer plant. She made a motion, 2nd by Mr. Wells to approve adding a towing package and a larger engine for an increase of \$1,196 for a new total cost of \$23,848.18. A roll call vote was taken and the motion passed with all voting "yes". Ms. Denes also reported that Mr. Pyles updated the committee on power costs for the next 5- 10 years as well as the planning by Main Street Wellington and the Chamber of Commerce that is going on regarding Christmas decorations. The committee will meet again at 6:00 p.m. on March 18th. She also reported on the monthly meeting of Main Street Wellington held on Wednesday, February 13th and noted that the minutes were in Council packets. She also mentioned that on the same day the annual accreditation process was held and congratulated Main Street Wellington for being accredited as a national main street community for the 13th consecutive year achieving 96 out of 100 points. She reported to Council that Main Street Wellington appreciates the support that the Village gives them. Additionally, she said that the Kiwanis would be taking over the Farmers Market for Main Street Wellington and would be working with Mr. Pyles. Amy Szmania was also introduced as a new Main Street Wellington Board member.
- **Ordinance**-Mr. Wells stated that there is a scheduled meeting on March 4th before Council. He also said that he nothing to report on the Cable Commission. Mr. Hyde stated that he may have something for the Ordinance Committee. He would like a discussion regarding appointing alternates to the Village committees. Mr. Bond said that it may require a change in the Rules of Council which would mean that it needs to go through the Ordinance Committee. Mr. Wells said it would be placed on the agenda for the

next meeting. Ms. Denes stated that she would also like the Ordinance Committee to consider legislation regarding vacant buildings in the downtown area. Mr. Wells said that it would also be placed on the agenda for the next meeting. Mr. Hyde also brought up the issue of internet cafes. He would like Mr. Bond to give an update to Council regarding this and any pending state legislation.

7. ORDINANCES AND RESOLUTIONS

- **ORDINANCE 2013-03**

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO SELL AT INTERNET AUCTION A SERVICE TRUCK WHICH IS NO LONGER NEEDED FOR PUBLIC PURPOSES, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

2nd Reading

Motion by Mr. Maurer, 2nd by Mr. Wells to approve the second reading of Ordinance No 2013-03 as read. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE 2013-05**

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF TWO NEW 4 x 2 CUB CADET UTILITY VEHICLES FROM WELLINGTON IMPLEMENT, INC., AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1st Reading

Mr. Pyles requested that this ordinance be passed as an emergency as we have equipment that must be removed first. . Motion by Mr. Wells, 2nd by Ms. Denes to suspend the rules. Vote was taken, motion passed with all voting “yes”. Motion by Mr. Wells, 2nd by Ms. Denes to pass Ordinance No 2013-05 as read, as an emergency. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE 2013-06**

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF TWO NEW SCAG CHEETAH LAWN MOWERS FROM WELLINGTON IMPLEMENT, INC., AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1st Reading

Mr. Brasee that these will need to be ordered in time for the mowing season and requested that the ordinance be passed as an emergency. Motion by Mr. Wells, 2nd by Mr. Schneider to suspend the rules. Vote was taken, motion passed with all voting “yes”. Motion by Mr. Wells, 2nd by Mr. Schneider to pass Ordinance No 2013-06 as read, as an emergency. Vote was taken, motion passed with all voting “yes”.

- **RESOLUTION 2013-07**

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPLY TO THE STATE OF OHIO FOR SRTS SCHOOL TRAVEL PLAN DEVELOPMENT, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1st Reading

Motion by Mr. Wells, 2nd by Mr. Dronsfield to suspend the rules. Vote was taken, motion passed with all voting “yes”. Motion by Mr. Wells, 2nd by Mr. Schneider to pass Ordinance No 2013-07 as read, as an emergency. Vote was taken, motion passed with all voting “yes”.

8. OLD BUSINESS

None

9. NEW BUSINESS

None

10. ADJOURN- Motion by Mr. Maurer, 2nd by Mr. Wells to adjourn at 7:58 p.m.

Deputy Clerk

Mayor