

**Village of Wellington  
Council Minutes  
February 4, 2013  
Council Chambers**

**(Revised February 19, 2013)**

**I. PLEDGE OF ALLEGIANCE**

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:30 pm

**II. ROLL CALL:**

Council President Sandy Denes-absent	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Public Works Superintendent Brasee, Electric Superintendent Bealer, Water/Wastewater Superintendent Rosemark, Police Chief Rollins, Zoning Inspector Furcron, Police Sergeant Bryant, Police Officer Davison and Clerk Gundert.

**III. AMENDMENT TO AGENDA**

- Motion by Hyde, 2<sup>nd</sup> by Wells to amend the agenda for tonight's council meeting and add Ordinance 2013-04 to the agenda under the Ordinances and Resolutions section. Roll call vote was taken, motion passed with all voting "yes".

**IV. APPROVAL OF MINUTES -**

- **Approval of 01/22/13 Council Minutes** –Motion by Maurer, 2<sup>nd</sup> Schneider to approve minutes of the January 22, 2013 meeting as corrected. Roll call vote was taken, motion carried with all voting "yes".

**V. APPROVAL OF EXPENSES**

- Approval of expenses from 02/04/13.

101 General Fund	\$87,258.59
201 Street CM & R	5,399.56
204 Recreation	100.00
401 Capital Improvements	45,211.70
501 Water	29,639.90
502 Sewer	23,070.24
503 Electric	<u>58,342.89</u>
Total	\$249,022.88

Mr. Maurer questioned one of the expenses. Mr. Pyles and Superintendent Rosemark answered his question. Motion was made by Wells, 2<sup>nd</sup> by Schneider to approve the expenses. Roll call vote was taken, motion carried with all voting "yes".

**VI. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:**

- **Police Chief Rollins** – Chief Rollins reminded all residents to watch the weather and remove all parked vehicles from Village roads when the snow exceeds 2 inches. The Village does have a snow ban ordinance prohibiting parking in the streets when the snow exceeds 2 inches.
- **Clerk Gundert** – nothing to report.

- **Finance Director Shaw** - Ms. Shaw noted that her report was in tonight's packet and asked if there were any questions. There were 52 applicants for the finance associate position. Five of them were received after the deadline. She will be interviewing 7 applicants this week. She is hoping to have a recommendation at the next meeting. As of last Wednesday, the village is online with RITA. Last Wednesday, on January 29<sup>th</sup>, a help session for people to sign up for the exemption for RITA taxes was held. Ms. Shaw reported that many residents signed up and she complimented Betty Rucker for all her help with this process. There will be an additional help session to be held on February 26, 2013 from 9 am until Noon on the 3<sup>rd</sup> floor of the town hall. The Finance Department is getting ready for the State 2 year audit that will begin soon. Ms. Shaw is working with Vanya Hales on a training plan for the new finance associate to keep things running smoothly during the training period. Also new forms for RITA were created to use when individuals and businesses move into town to create their tax accounts.
- **Law Director Bond** – nothing to report.
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents would be happy to answer any questions. Mr. Pyles reported that another Efficiency Smart Lighting Campaign is coming in the next 1-2 months. Information on this program is available on the internet at [www. efficiencysmart.org](http://www. efficiencysmart.org). Residents are urged to look for coupons and flyers for what is available with this program.

## VII. REPORTS OF COMMITTEE

- **Finance/Audit Committee** – Mr. Hyde reported that the minutes from the last meeting were in tonight's packet. The committee will next meet on Tuesday, February 19th before council and after the utility committee.
- **Fire Board** – Mr. Hyde reported that the Fire Board will meet this Wednesday at 7 pm at the Kelly Street Fire Station. The Annual Fire Board Dinner was held on January 26, 2013. Mr. Hyde thanked everyone who attended.
- **Planning Commission** – Mr. Hyde reported the next planning commission meeting is scheduled for February 27, 2013 at 8:30 am. It will be the organizational meeting.
- **Police Committee** – Mr. Maurer reported the committee met tonight before the council meeting. Motion by Maurer, 2<sup>nd</sup> by Wells to hire part time police dispatcher Julie Baker to start as soon as possible at a rate of \$13.00 per hour pending background check. Roll call vote was taken, motion passed with all voting "yes". Motion by Wells, 2<sup>nd</sup> by Hyde to extend the probationary period of part time office John Dunegan for an additional three months. Roll call vote was taken, motion passed with all voting "yes". The vehicles that will be auctioned will be up for auction later this month.
- **Ambulance Board** – Mr. Maurer reported the Ambulance Board will meet February 12<sup>th</sup> at 7 pm.
- **Main Street Wellington** – Mr. Maurer reported he attended the Annual Main Street Wellington meeting. Mike Sunderman was selected as Volunteer of the Year. The Broome Family was also honored that evening for being volunteers.
- **Public Works Committee** – Mr. Schneider reported that the committee met tonight before the council meeting. The committee discussed the snack bar operation at the Recreation Park and the Christmas Decorations. The committee also reviewed proposals regarding new mowers and gators. Motion by Schneider, 2<sup>nd</sup> by Wells to request an ordinance be written to purchase 2 new Scag Mowers from Wellington Implement Inc at a cost of \$2,000.00 plus the trade in of a 2011 STT72V-35BVAC mower and a 2010 Cub Cadet Commercial M72-KW mower. Roll call vote was taken, motion passed with all voting "yes". Motion by Schneider, 2<sup>nd</sup> by Dronsfield to request an ordinance be written to purchase two new utility vehicles from

Wellington Implement Inc at a cost of \$2,398.00 and the trade in of the 2007 JD Gator with 1720 hours, 2005 Cub Cadet 4x2 with 1073 hours and the 2007 JD Gator with 696 hours. Roll call vote was taken, motion passed with all voting “yes”. Motion by Hyde, 2<sup>nd</sup> by Wells to accept the donation of a 4x2 utility vehicle from Wellington Implement Inc. Roll call vote was taken, motion passed with all voting “yes”. Mr. Schneider reported the cost of the mowers will come out of the recreation park fund and the cost of the utility vehicles will come out of the capital fund.

- **Utility Committee** – Mr. Hyde reported the utility committee will meet on February 19<sup>th</sup> at 6:00 pm.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance committee did not meet tonight as there were no items on the agenda. The next meeting will be March 4<sup>th</sup> before the council meeting.

#### **VIII. ORDINANCE AND RESOLUTIONS**

- **ORDINANCE 2013-03**

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO SELL AT INTERNET AUCTION A SERVICE TRUCK WHICH IS NO LONGER NEEDED FOR PUBLIC PURPOSES, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

**1<sup>st</sup> Reading**

- **ORDINANCE 2013-04**

A RESOLUTION REQUESTING AN ADVANCE PAYMENT ON THE CURRENT COLLECTION OF TAXES DUE, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

**1<sup>st</sup> Reading**

Motion by Wells, 2<sup>nd</sup> by Maurer to suspend the rules and pass Ordinance 2013-04 as an emergency. Roll call vote was taken, motion passed with all voting “yes”. Motion by Wells, 2<sup>nd</sup> by Schneider to pass Ordinance 2013-04 as written as an emergency. Roll call vote was taken, motion passed with all voting “yes”.

#### **IX. OLD BUSINESS**

- **February 18<sup>th</sup> Council meeting** – Mayor O’Keefe reminded everyone that the next council meeting is scheduled for Tuesday, February 19, 2013 at 7:30 pm.

#### **X. NEW BUSINESS**

- **Chocolate Walk** – Mr. Pyles announced that this Saturday, February 9<sup>th</sup>, Main Street Wellington was holding their annual Chocolate Walk. There will also be Wine Tasting this Saturday at Forts from 2 – 6 pm.
- **Clerk of Council** – Mr. Schneider announced that this would be Clerk Gundert’s last meeting and thanked her for her service.

- XI. Adjourn** Motion by Wells, 2<sup>nd</sup> by Hyde to adjourn the meeting at 7:45 p.m.

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Deputy Clerk of Council

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Mayor