

**Village of Wellington  
Council Minutes  
January 7, 2013  
Council Chambers**

**I. PLEDGE OF ALLEGIANCE**

Mayor O’Keefe called the meeting to order with the Pledge of Allegiance at 7:30 pm

**II. ROLL CALL:**

|                                       |                                   |
|---------------------------------------|-----------------------------------|
| Council President Sandy Denes-present | Councilman Steve Maurer-present   |
| Councilwoman Helen Dronsfield-present | Councilman Hans Schneider-present |
| Councilman Jeff Hyde-present          | Councilman Guy Wells-present      |

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Electric Superintendent Bealer, Public Works Superintendent Brasee, Water/Wastewater Superintendent Rosemark, Police Chief Rollins, Zoning Inspector Furcron and Clerk Gundert.

**III. APPROVAL OF MINUTES -**

- **Approval of 12/17/12 Council Minutes** – Motion by Maurer, 2<sup>nd</sup> by Denes to approve minutes of the December 17, 2012 meeting as written. Roll call vote was taken, motion carried with all voting “yes”.

**IV. APPROVAL OF EXPENSES**

- Approval of expenses from 12/17/12.

|                          |                  |
|--------------------------|------------------|
| 101 General Fund         | \$3,612.39       |
| 201 Street CM & R        | 2,107.34         |
| 208 Permissive Tax       | 3,444.00         |
| 401 Capital Improvements | 1,221.00         |
| 501 Water                | 7,763.25         |
| 502 Sewer                | 4,381.56         |
| 503 Electric             | 6,181.86         |
| 504 Trash                | 25,175.95        |
| Payroll                  | <u>95,862.45</u> |
| Total                    | \$149,749.80     |

Motion was made by Wells, 2<sup>nd</sup> by Schneider to approve the expenses. Roll Call vote was taken, motion carried with all voting “yes”.

**V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:**

- **Police Chief Rollins** – nothing to report.
- **Clerk Gundert** – nothing to report.
- **Law Director Bond** – nothing to report.
- **Finance Director Shaw** - Ms. Shaw noted that her report was in tonight’s packet and asked if there were any questions. Ms. Shaw read a notice of retirement letter from Tonya Smith from the finance department effective as of December 28, 2012. Ms. Smith retired after 25 years with the Village. Motion by Denes, 2<sup>nd</sup> by Maurer to accept with regrets the resignation of Tonya Smith as of 12/28/12. Roll call vote was taken, motion passed with all voting “yes”. Ms. Dronsfield requested a proclamation be prepared and presented to Ms. Smith at the next meeting. Ms. Shaw recommended that Vanya Hales be promoted to the Finance Office Manager position effective immediately at entry level pay for a front line manager’s salary. Motion by Maurer, 2<sup>nd</sup> by Wells to promote Vanya Hales to the Finance Officer

Manager position effective immediately at entry level pay for a front line manager's salary. Roll call vote was taken, motion passed with all voting "yes". Ms Shaw reported that Ms Smith will be missed by the customers. She was always polite and courteous with them. Ms Shaw will be advertising for the finance associate position as soon as possible. Ms. Shaw also reminded council members to sign the notice of policy manual change that was in the council packet tonight.

- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents would be happy to answer any questions. Mr. Pyles informed council that a summer employee in the electric department worked during Christmas break. He requested council approve the hours worked by Austin Albrecht. Motion by Wells, 2<sup>nd</sup> by Hyde to approve the temporary hiring of Austin Albrecht. Roll call vote was taken, motion passed with all voting "yes". Mr. Pyles reminded all residents that the village does have a snow parking ban when snow exceeds 2 inches. He urged residents not to park in the streets as cars can be towed or ticketed. Council members suggested towing the cars so that streets can be plowed. Ms. Denes reminded residents that there are only 6 holidays that effect trash pick-up. Those holidays are New Years Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving and Christmas. These are the only days that trash is not picked up and pick-up will be one day later during that week. Residents are advised to only place the trash cans at the curb on the day of trash pick-up.

## VI. REPORTS OF COMMITTEE

- **Finance/Audit Committee** – Mr. Hyde thanked the finance committee and all members of council for their work this year. He thanked Karen Shaw for all her hard work this year. He thanked her for all the reports she provides during the year and answering all council's questions. He thanked Mr. Pyles for watching the budget so carefully. The minutes from the December 17<sup>th</sup> meeting were in tonight's council packet. The next meeting will be after the Utility Committee before the next council meeting. The exact date will be decided later tonight.
- **Police Committee** – Mr. Maurer thanked the committee for their work this year. The police committee met tonight before council. Motion by Maurer, 2<sup>nd</sup> by Wells to purchase a 2013 Explorer Police Interceptor vehicle at a purchase price of \$26,788.00 and additional extra equipment of \$6,000.00. Roll call vote was taken, motion passed with all voting "yes". Motion by Maurer, 2<sup>nd</sup> by Denes to accept the resignation of Matt Perkins effective 1/1/13 as part time police officer with regrets. Officer Perkins has accepted employment at another department. Roll call vote was taken, motion passed with all voting "yes". The police department has received 3 vehicles as a result of forfeiture through Oberlin courts. These vehicles are a 2004 Chevy Aveo, a 2004 Jeep Grand Cherokee and a 1995 GMC 4x4 truck. Motion by Maurer, 2<sup>nd</sup> by Wells to request an ordinance be drafted authorizing the sale of these vehicles through an online auction. Roll call vote was taken, motion passed with all voting "yes". The proceeds from the sale of these vehicles will be used to purchase new sidearms for the police department.
- **Ambulance Board** – Mr. Maurer reported the Ambulance Board will hold their organizational meeting tomorrow at 6 pm and then the regular board meeting will be afterwards at 7:00 pm at the ambulance headquarters.
- **Fire Board** – Mr. Hyde reported that the Fire Board will not meet this Wednesday. The next meeting will be held ~~December~~ January 10<sup>th</sup> at 7 pm. There will be an organizational meeting with a regular board meeting to follow at the Kelly Street Fire Department.
- **Public Works Committee** – Ms. Dronsfield met prior to council tonight. During 2012, Bob Brasee was promoted as head of the department and has been doing an excellent job. The committee tonight discussed the procedures for renting the town hall. Motion by Dronsfield, 2<sup>nd</sup> by Wells to purchase a 2012 Kubota mini-excavator from Krystowski Tractor, original price of \$51,500. We have received a rental credit of \$11,490.00. The purchase price is

\$40,010.00. Roll call vote was taken, motion passed with all voting “yes”. Ms. Dronsfield also explained the purchase of generators. The current town hall generator is being replaced. That generator was purchased last month. The existing town hall generator will be moved to the electric department to power the auxiliary building. A new generator will be purchased for the public works department. Motion by Dronsfield, 2<sup>nd</sup> by Maurer to purchase a diesel generator from WW Williams at a cost of \$46,126.00 for the public works department. Roll call vote was taken, motion passed with all voting “yes”.

- **Utility Committee** – Ms. Denes also thanked the utility committee and all of council for their hard work this past year. The minutes from the December 17<sup>th</sup> meeting were in the packet tonight.
- **Main Street Wellington** – Ms. Denes reported that the Main Street will meet Wednesday morning.
- **Ordinance Committee** – Mr. Wells thanked everyone for their efforts on the Ordinance and Cable Committees this year. There was a very short ordinance committee meeting tonight to approve the minutes from the last meeting. The Ordinance Committee will meet again after the Utility committee on February 4<sup>th</sup>.

## VII. **ELECTION OF COUNCIL PRESIDENT**

- Motion by Maurer, 2<sup>nd</sup> by Dronsfield to nominate Jeff Hyde as Council President. Motion by Schneider, 2<sup>nd</sup> by Maurer to close the nominations for council president. Roll call vote was taken, motion passed with the following votes: Denes – yes, Dronsfield – yes, Hyde – abstain, Maurer – yes, Schneider – yes, Wells – yes. Mayor O’Keefe called for a vote on the nomination. Roll call vote was taken, motion passed with the following votes: Denes – yes, Dronsfield – yes, Hyde – abstain, Maurer – yes, Schneider – yes, Wells – yes.

## VIII. **APPOINTMENTS OF COMMITTEES**

- Mayor O’Keefe recommended the following committee appointments:  
Finance: Chairman Hyde, Denes, Maurer  
Police: Chairman Maurer, Hyde, Wells  
Public Works: Chairman Schneider, Dronsfield, Wells  
Utility: Chairman Denes, Hyde, Schneider  
Ordinance: Chairman Wells, Dronsfield, Schneider  
Motion by Maurer, 2<sup>nd</sup> by Denes to approve the committee appointments. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended Steve Bond as Law Director. Motion by Denes, 2<sup>nd</sup> by Wells to appoint Steve Bond as Law Director. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended the following board appointments:  
Ambulance: Maurer, alternate Schneider  
Fire Board: Hyde, alternate Denes  
Cemetery Board: Dronsfield, alternate Maurer  
Motion by Denes, 2<sup>nd</sup> by Maurer to approve the board appointments. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended Morris Furcron be appointed Zoning Inspector. Motion by Hyde, 2<sup>nd</sup> by Schneider to appoint Morris Furcron as Zoning Inspector. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended Helen Dronsfield be appointed to the Community Improvement Corporation (CIC). Motion by Hyde, 2<sup>nd</sup> by Denes to appoint Helen Dronsfield to the Community Improvement Corporation (CIC). Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended Al Kimmich be appointed to the Zoning Board of Appeals

term ending 12/31/17. Motion by Schneider, 2<sup>nd</sup> by Maurer to appoint Al Kimmich to the Zoning Board of Appeals term ending 12/31/17. Roll call vote was taken, motion passed with all voting “yes”.

- Mayor O’Keefe recommended Sandy Denes, alternate Guy Wells to be the Village representative to Main Street Wellington. Motion by Hyde, 2<sup>nd</sup> by Maurer to appoint Sandy Denes, alternate Guy Wells as representative to Main Street Wellington. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended Gerald Fishbaugh to the Design Review Committee term ending 12/31/17. Motion by Denes, 2<sup>nd</sup> by Schneider to appoint Gerald Fishbaugh to the Design Review Committee term ending 12/31/17. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended the following be appointed to the Cable TV Commission with terms ending in 2014: Steve Pyles, Larry Wells and Guy Wells. Motion by Maurer, 2<sup>nd</sup> by Hyde to appoint Steve Pyles, Larry Wells and Guy Wells to the Cable TV Commission with terms ending in 2014. Roll call vote was taken, motion passed with all voting “yes”.
- Mayor O’Keefe recommended the following be appointed to the Safety Committee: Bob Brasee, Dave Bealer, Mark Rosemark and Steve Pyles. Motion by Schneider, 2<sup>nd</sup> by Denes to appoint Bob Brasee, Dave Bealer, Mark Rosemark and Steve Pyles to the Safety Committee. Roll call vote was taken, motion passed with all voting “yes”.

**IX. ORDINANCE AND RESOLUTIONS**

There were no ordinances or resolutions.

**X. OLD BUSINESS**

- The next council meeting is scheduled for Monday, January 21<sup>st</sup> which is Martin Luther King Holiday. Motion by Hyde, 2<sup>nd</sup> by Maurer to change the council meeting to be held on Tuesday, January 22, 2013 at 7:30 pm. Roll call vote was taken, motion passed with all voting “yes”.
- **Tax Exemption Forms** – Ms. Shaw announced that the village will be scheduling a time that seniors can come to the Town Hall and be assisted with filing the new exemption form for village taxes. This date has yet to be determined but notices will be on the utility bills and in the senior newsletter. Ms. Shaw advised residents to watch for that date. Ms. Denes volunteered to assist with this. Ms. Shaw also reminded all residents that payments should now be sent to RITA

**X. NEW BUSINESS**

- None

**XI. Adjourn** Motion by Maurer, 2<sup>nd</sup> by Denes to adjourn the meeting at 8:00 p.m.

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Clerk of Council

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Mayor