

**Village of Wellington
Council Minutes
December 17, 2012
Council Chambers**

I. PLEDGE OF ALLEGIANCE

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:30 pm

II. ROLL CALL:

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Electric Superintendent Bealer, Public Works Superintendent Brasee, Water/Wastewater Superintendent Rosemark, Police Chief Rollins, Zoning Inspector Furcron and Clerk Gundert.

III. APPROVAL OF MINUTES -

- **Approval of 12/3/12 Council Minutes** – Motion by Maurer, 2nd by Denes to approve minutes of the December 3, 2012 meeting as written. Vote was taken, motion carried with all voting “yes”.

IV. APPROVAL OF EXPENSES

- Approval of expenses from 12/17/12.

101 General Fund	\$28,306.45
201 Street CM & R	3,181.79
202 State Highway	2,593.40
204 Recreation	75.81
208 Permissive Tax	9,231.36
301 Spec Assess	10,600.00
401 Capital Improvements	10,122.34
501 Water	18,243.80
Debt Service	102,824.43
502 Sewer	17,176.64
Debt Service	125,509.32
503 Electric	40,956.47
Power Bills	458,345.43
506 Debt Service	56,283.79
508 Consumer Deposit	1,200.00
Payroll	<u>84,023.06</u>
Total	\$968,674.09

Mr. Maurer and Ms. Denes asked for clarification on some of the expenses. Mr. Pyles, Ms. Shaw and the superintendents answered all questions. Motion was made by Hyde, 2nd by Wells to approve the expenses. Vote was taken, motion carried with all voting “yes”.

V. **COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:**

- **Police Chief Rollins** – nothing to report.
- **Clerk Gundert** – nothing to report.
- **Finance Director Shaw** - Ms. Shaw noted that her report was in tonight's packet and asked if there were any questions. She continues to work with CMI on the conversion to RITA and the upgrades to the finance software. Mr. Maurer questioned the differences in utility consumption from the October report and the November report. Ms. Shaw explained that the utilities are billed a month later than consumption. The report probably reflected the use of air conditioning. The letter from RITA was received by all taxpayers this week explaining the conversion to RITA. There was discussion of additional notification of the change to RITA, possibly newspaper notices and information on the monthly utility bills.
- **Law Director Bond** – nothing to report.
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents would be happy to answer any questions. Mr. Pyles recommended to council that the probationary period for electric employee, Anthony Ernandes for an additional 6 months at his current rate of pay to address issues of performance. Motion by Hyde, 2nd by Schneider to extend the probationary period of electric department employee Anthony Ernandes for an additional 6 months at his current rate of pay. Vote was taken, motion carried with all voting "yes".

VII. **REPORTS OF COMMITTEE**

- **Finance/Audit Committee** – Mr. Hyde reported the Finance Committee met tonight before the council meeting. A renewal of the property and liability insurance and the 2013 budget were discussed. The next meeting of the committee will be at the second meeting in January. That meeting is currently scheduled for Monday, January 21, 2013 which is Martin Luther King Day. The topic of changing the meeting date will be discussed at the Council meeting on January 7, 2013.
- **Fire Board** – Mr. Hyde reported the minutes from the December Fire Board meeting were distributed tonight. The Fire Board meets the 1st Wednesday of every month at the Kelly Street Fire Station.
- **Police Committee** – Mr. Maurer reported that the minutes from the last meeting held on December 3, 2012 were in tonight's council packet. The next meeting will be after the Public Works committee meeting on January 7, 2013.
- **Ambulance Board** – Mr. Maurer reported the minutes from the last ambulance board were distributed tonight. The next meeting will be held on Tuesday, January 8, 2013. The organizational meeting will begin at 6 pm and the regular meeting at 7 pm that evening.
- **Public Works Committee** – Ms. Dronsfield reported that the committee will meet on January 7, 2013 at 6:00 pm.
- **Utility Committee** – Ms. Denes reported that the committee met prior to tonight's council meeting. Motion by Denes, 2nd by Wells to recommend the approval of a contract with Poggemeyer Design Group for the design contract for the Waste Water Treatment Plant improvements at a cost not to exceed \$37,000.00. Vote was taken, motion passed with all voting "yes". Ms. Denes then requested a motion to add Ordinance 2012-48 (version I) to the agenda. Motion by Wells, 2nd by Denes to add Ordinance 2012-48 to tonight's council agenda. Vote was taken, motion carried with all voting "yes". Motion by Maurer, 2nd by Schneider to suspend the rules and pass Ordinance 2012-48 (version I) which amends Section 2.1 of personnel policy manual regarding job postings as an emergency. Vote was taken, motion passed with all voting "yes". Motion by Denes, 2nd by Schneider to pass Ordinance 2012-48 as written as an emergency. Vote was taken, motion passed with all voting "yes". The Utility Committee will next meet before the 2nd council meeting in January.

- **Main Street Wellington** – Ms. Denes reported that the Main Street promotion to have the stores stay open on Thursday evenings will be held this week yet for Christmas shopping. The minutes from the last Main Street meeting were also distributed to all council members at the meeting tonight.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance committee only met a few times this past year. He thanked the committee for all their efforts this year.
- **Cable Commission** – Mr. Wells reported that the Cable Commission met at the end of November. The deterioration and quality of Channel 12 was discussed. There is no sound most of the time on this channel currently. Also no schedule of when items will be broadcast on Channel 12. No representative from the Channel 12 or Grafton Cable attended the meeting. The committee also discussed the option of internet access as a community. This would be universal access for all residents. This topic will be further discussed at future meetings.
- **Moving Forward** – Mr. Wells commented that the underpass issue has been resolved with the election in November. He urged all members of council to move forward into the New Year without the bad feelings from this issue. He hoped council would work together as a group with the best interests of the village the main goal.
- **Senior Newsletter** – Mr. Hyde complemented Marla Lent from the Office on Aging on the newsletter that she writes monthly for the seniors in our community. A copy of this newsletter was given to all council members at the meeting tonight.

VIII. ORDINANCE AND RESOLUTIONS

- **ORDINANCE NO 2012-43**

AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF THE VILLAGE DIRECTOR OF LAW. **3rd Reading**

Motion by Maurer, 2nd by Denes to pass the third reading of Ordinance No 2012-43 as written. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE NO 2012-46**

AN ORDINANCE AMENDING THE 2012 ANNUAL APPROPRIATIONS ORDINANCE BY ACKNOWLEDGING AND INCLUDING A REIMBURSEMENT OF CERTAIN FUNDS, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE **1st Reading**

Motion by Denes, 2nd by Wells to suspend the rules and pass Ordinance No 2012-46 as an emergency. Vote was taken, motion passed with all voting “yes”. Motion by Denes, 2nd by Maurer to pass Ordinance No 2012-16 as written as an emergency. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE NO 2012-47**

AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT AND OTHER EXPENDITURES FOR THE VILLAGE OF WELLINGTON, OHIO FOR THE PERIOD ENDING DECEMBER 31, 2013 AND DECLARING AN EMERGENCY **1st Reading**

Motion by Denes, 2nd by Wells to suspend the rules and pass Ordinance No 2012-47 as an emergency. Vote was taken, motion passed with all voting “yes”. Ms. Dronsfield asked that the ordinance be amended to remove the term “Clerk-Treasurer – Personal Services” and replace that with “Finance Director – Personal Services”. Motion by Wells, 2nd by Denes to pass Ordinance No 2012-47 as amended as an emergency. Vote was taken, motion carried with all voting “yes”.

IX. **OLD BUSINESS** - nothing

X. **NEW BUSINESS**

- **Additional Sewer Funds** – Water/Wastewater Superintendent Rosemark thanked Mr. Pyles and Ms. Shaw for all their efforts in getting the Lincoln Street project corrected and the additional funds added to the sewer account.
- **Committees for 2013** – Mayor O’Keefe asked council member to consider what committees they would like to serve on in 2013 and let her know if they had any preferences. She will be making the appointments at the next meeting.
- **Happy Holidays** – Mayor O’Keefe expressed her wishes to everyone attending tonight’s council meeting for a Happy Holiday Season. She also invited everyone present to stay for refreshments.

XI. **Adjourn** Motion by Maurer, 2nd by Schneider to adjourn the meeting at 7:55 p.m.

Clerk of Council

Mayor