

**Village of Wellington
Council Minutes
December 3, 2012
Council Chambers**

I. PLEDGE OF ALLEGIANCE

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:30 pm

II. ROLL CALL:

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-absent

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Public Works Superintendent Brasee, Water/Wastewater Superintendent Rosemark, Police Chief Rollins, Zoning Inspector Furcron and Clerk Gundert.

III. APPROVAL OF MINUTES -

- **Approval of 11/19/12 Council Minutes** – Motion by Maurer, 2nd by Denes to approve minutes of the November 19, 2012 meeting as written. Vote was taken, motion carried with all voting “yes”.

IV. APPROVAL OF EXPENSES

- Approval of expenses from 12/03/12.

101 General Fund	\$32,440.87
204 Recreation	240.00
205 Police Pension	16,783.13
208 Permissive Tax	1,460.17
291 Safety Services Memorial	90.00
501 Water	7,318.10
502 Sewer	7,882.35
503 Electric	27,536.69
503 Power Costs	396,507.79
504 Trash	0.00
508 Consumer Deposit	800.00
Payroll	<u>83,574.45</u>
Total	\$574,633.55

Mr. Maurer and Ms. Denes asked for clarification on some of the expenses. Mr. Pyles, Ms. Shaw and the superintendents answered his questions. Motion was made by Hyde, 2nd by Maurer to approve the expenses. Vote was taken, motion carried with all voting “yes”.

V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:

- **Police Chief Rollins** – nothing to report.
- **Clerk Gundert** – nothing to report.
- **Finance Director Shaw** - Ms. Shaw noted that her report was in tonight’s packet and asked if there were any questions. She is continuing to work on the RITA conversion and that is progressing well. The Staples account has been set up to receive state bid pricing on office supplies. All department heads should have received an email with ordering instructions and details. A conference call has been set up with the CPA working on the Lincoln Street Project. She will have all the information at the next finance committee meeting at the December 17th meeting. She has been working on the budget and the draft of that budget will

be discussed tonight at the special finance committee meeting after the council meeting.

- **Law Director Bond** – nothing to report.
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents would be happy to answer any questions. Mr. Pyles reported the Public Works Department had found another use for the valve exercising machine. It was used to remove media at the water plant. Mr. Hyde inquired what electrical work was done late last night on State Route 58 by the Rite Aid store. Mr. Pyles reported that electrical work was done for the railroad overpass. The electrical lines were moved from one side of the road to the other. Mr. Schneider inquired how the Solarvision meeting went. Mr. Pyles responded that the company was in town checking on locations for the project. The company gathered information for the Village project.

VII. REPORTS OF COMMITTEE

- **Finance/Audit Committee** – Mr. Hyde reported the Finance Committee will meet tonight after the council meeting to discuss the draft budget. The committee also will meet again on December 17, 2012.
- **Fire Board** – Mr. Hyde reported the Fire Board will meet on Wednesday, December 5, 2012 at 7 pm
- **Planning Commission** – Mr. Hyde reported that the Planning Commission met this week and he will get a copy of the minutes for council members.
- **Police Committee** – Mr. Maurer reported that the committee met tonight before the council meeting. Police Chief Rollins is working on getting prices for a new police cruiser to be purchased next year. Motion by Maurer, 2nd by Hyde to accept the resignation of Connie Braun as part time police dispatcher effective 12/1/12. Vote was taken, motion passed with all voting “yes”. The committee also discussed hiring two part time dispatchers for the police department. Chief Rollins will be posting ads for those positions.
- **Ambulance Board** – Mr. Maurer reported the minutes from the last ambulance board with distributed tonight. The next meeting will be held on Tuesday, December 11, 2012 at 7 pm. The employees of the Ambulance District held a very successful spaghetti dinner yesterday to benefit Well Help. Approximately \$1500 was raised for Well Help. Mr. Maurer thanked everyone for their support of this project, especially all the businesses who donated items or money for this event.
- **Public Works Committee** – Ms. Dronsfield reported that the committee met tonight before the council meeting. Marilyn Hill from the Lorain County Health District and Carol Burke, the new manager of the Farmer’s Market, attended the meeting to discuss relocating the Farmer’s Market. After discussion, the Farmer’s Market will be moved to the parking lot behind the Methodist Church on Courtland Street. The Market will not be open until June but they are working on guidelines for vendors and coordinating with surrounding Farmer’s Market. The Farmer’s Market will be held on Fridays from 4 – 7 pm. Motion by Dronsfield, 2nd by Denes to locate the Farmer’s Market in the parking lot behind the Methodist Church on Courtland Street. Vote was taken, motion passed with all voting “yes”. The committee received a recommendation from Superintendent Brasee for a new hire. Motion by Dronsfield, 2nd by Denes to hire Scott Stolcals from Nova as an Equipment Operator I at a starting rate of \$13.70 per hour as of 12/17/12. Mr. Stolcals will be required to obtain a CDL license with tanker endorsement within his 6 months probationary period and pass drug test and physical. Vote was taken, motion passed with all voting “yes”. Motion by Dronsfield, 2nd by Maurer to hire two former summer workers as temporary seasonal workers to work during 12/10/12 – 12/28/12. Vote was taken, motion passed with all voting “yes”. The committee also agreed to purchase a new generator for the town hall. Motion by Dronsfield, 2nd by Hyde to purchase a MTU generator from WW Williams at a cost of \$34,640.00 for the Town Hall. Vote was taken, motion passed with all voting “yes”. Ms. Dronsfield reported that the

budgeted amount was \$60,000 so this purchase was well under the budgeted amount. The existing generator at the town hall will be moved to another location for use as a shelter in the event of a widespread power outage. The public works department has been getting the trucks ready for snow plowing. The final date for leaf pick up will be December 20, 2012. Residents are urged to get all remaining leaves on the tree lawn before this date.

- **Cemetery Board** – The cemetery board will meet next Tuesday at 10 am.
- **Cable Commission** – The cable commission met last week. They did some exploring about Wi-Fi. Roger Hyde from the Penfield Church attended. They have a studio operation for taping of the church services. He is very interested in getting a local cable channel back in operation. No representatives from the local cable station attended this meeting, however they were not specifically asked to attend.
- **Utility Committee** – Ms. Denes reported that the committee will meet prior to the council meeting on December 17th.
- **Main Street Wellington** – Ms. Denes reported that Main Street has a promotion to have the stores stay open on Thursday evenings in the village from 5 – 8 pm until Christmas. There is free gift wrapping and hot chocolate at the Main Street office. School groups will be caroling during that time also. The next meeting will be held on December 12th at 8 am.
- **Ordinance Committee** – Ms. Denes reported that the Ordinance Meeting was cancelled tonight.

VIII. **ORDINANCE AND RESOLUTIONS**

- **ORDINANCE NO 2012-43**

AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF THE VILLAGE
DIRECTOR OF LAW.

2nd Reading

Motion by Maurer, 2nd by Denes to pass the second reading of Ordinance No 2012-43 as written. Vote was taken, motion passed with all voting “yes”.

IX. **OLD BUSINESS** - nothing

X. **NEW BUSINESS**

- **Water repair confusion** – Water/Wastewater Superintendent Rosemark apologized to residents for the confusion about a water repair on Johns Street. After publishing notices of the planned repairs, it was necessary to do the repairs a week earlier due to a water leak. Unfortunately the repairs had to be completed as an emergency and could not wait until the scheduled time frame.
- **Planning and Cable Commission Minutes** – Ms. Denes requested copies of minutes from the Planning, Cemetery and Cable Commission meetings be included in the council packets.
- **Introduction of Theodore Simonson** – Mayor O’Keefe introduced and welcomed Theodore Simonson, the new reporter for the Wellington Enterprise. Mr. Simonson was attending his first council meeting as a representative of the newspaper.

XI. **Adjourn** Motion by Denes, 2nd by Hyde to adjourn the meeting at 7:53 p.m.

Clerk of Council

Mayor