

**Village of Wellington
Council Minutes
November 19, 2012
Council Chambers**

I. PLEDGE OF ALLEGIANCE

Mayor O'Keefe called the meeting to order with the Pledge of Allegiance at 7:33 pm

II. ROLL CALL:

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Finance Director Shaw, Law Director Bond, Electric Superintendent Bealer, Public Works Superintendent Brasee, Water/Wastewater Superintendent Rosemark, Police Sergeant Bryant, Zoning Inspector Furcron and Clerk Gundert.

III. APPROVAL OF MINUTES -

- **Approval of 11/05/12 Council Minutes** – Motion by Wells, 2nd by Schneider to approve minutes of the November 5, 2012 meeting as written. Vote was taken, motion carried with all voting “yes”.

IV. APPROVAL OF EXPENSES

- Approval of expenses from 11/19/12.

101 General Fund	\$25,964.62
201 Street CM & R	5,429.37
204 Recreation	18.62
208 Permissive Tax	4,227.69
401 Capital Improvements	13,700.00
501 Water	9,927.60
502 Sewer	7,003.30
503 Electric	13,089.39
503 Power Costs	41,217.02
504 Trash	25,327.15
508 Consumer Deposit	1,000.00
Payroll	<u>84,344.06</u>
Total	\$231,248.82

Mr. Maurer asked for clarification on some of the expenses. Mr. Pyles, Ms. Shaw and the superintendents answered his questions. Motion was made by Hyde, 2nd by Wells to approve the expenses. Vote was taken, motion carried with all voting “yes”.

V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:

- **Police Sergeant Bryant (for Chief Rollins)** – nothing to report.
- **Clerk Gundert** – nothing to report.
- **Finance Director Shaw** - Ms. Shaw noted that her report was in tonight’s packet and asked if there were any questions. She is working on the budget and will have information at the next finance meeting on December 17, 2012. It is due to the county by the end of December. She will try to get copies of it to all council members before that meeting for their review.
- **Law Director Bond** – nothing to report.
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet.

He stated that he or the superintendents would be happy to answer any questions. Mr. Pyles urged residents to shop locally in Wellington and support our local merchants during this holiday season. Ms. Dronsfield inquired whether leaf pickup was still being done. Mr. Brasee answered that leaves will continue to be picked up for the present time. There are still a lot of leaves in the curb lawns.

VII. REPORTS OF COMMITTEE

- **Finance/Audit Committee** – Mr. Hyde reported the Finance Committee met prior to the council meeting tonight. Motion by Hyde, 2nd by Maurer to approve of the job description for Finance Office Manager as amended. Vote was taken, motion passed with all voting “yes”. Motion by Hyde, 2nd by Maurer to approve the job description for the Finance Associate as amended. Vote was taken, motion passed with all voting “yes”. Motion by Hyde, 2nd by Maurer to approve the job description for the Clerk of Council. Vote was taken, motion passed with all voting “yes”. Motion by Hyde, 2nd by Dronsfield to abolish the position of Tax Administrator/Clerk of Council effective December 31, 2012. Vote was taken, motion passed with the following votes: Denes – yes, Dronsfield – yes, Hyde – yes, Maurer – yes, Schneider – yes, Wells – no. Motion by Hyde, 2nd by Wells to approve 4 hours additional holiday pay for all employees and closing the Village offices for half a day on December 24, 2012. Vote was taken, motion carried with all voting “yes”. The next meeting of the finance committee will be after the Utility Committee meeting on December 17, 2012.
- **Fire Board** – Mr. Hyde reported the Fire Board met on November 7, 2012. The minutes from this meeting were provided tonight.
- **Police Committee** – Mr. Maurer reported that the committee will meet on December 3rd before the council meeting.
- **Ambulance Board** – Mr. Maurer reported the ambulance board met last Tuesday. The next meeting will be held on Tuesday, December 11, 2012. The Ambulance District is sponsoring a spaghetti dinner. It will be held on Sunday, December 2 at Weber’s Rehab Center on Weber Court from 1 pm – 4pm. Cost is \$8.00 for adults and \$5.00 for kids. The proceeds from this spaghetti dinner will benefit Well Help. The public is welcome. Tickets are available at the Ambulance Headquarters or at the door on that date.
- **Public Works Committee** – Ms. Dronsfield reported that the committee will meet prior to council on December 3rd at 6:00 pm.
- **Utility Committee** – Ms. Denes reported that the committee met tonight prior to the council meeting. Mr. Pyles reviewed an updated AMP OH power supply planning document with the committee. Mr. Pyles also presented a capital budget list for the budget in 2013. The next meeting will be on December 17th at 6:00 pm.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance Committee will meet before the council next council meeting. The committee will be discussing the future location of the Farmer’s Market.
- **Cable Commission** – Mr. Wells reported that the Cable Commission met this past week. No representatives from the cable company attended the meeting. Representatives from North Coast Wireless did attend the meeting. The commission discussed ideas for large scale wireless internet for the Village. The next meeting is scheduled for Wednesday, November 28th at 3:00 pm at the Police Auxiliary Building. Mr. Maurer inquired if there was any communication from the representatives from the cable company regarding the past meeting. Mr. Pyles answered that there had been no response from the cable company.

VIII. ORDINANCE AND RESOLUTIONS

- **ORDINANCE NO 2012-42**

AN ORDINANCE ENACTING A NEW SECTION 181.05(m) OF THE CODIFIED ORDINANCES RELATIVE TO THE PROCEDURE FOR WAIVING INCOME TAX FILING REQUIREMENTS FOR CERTAIN UNTAXED INCOME 1st Reading

Motion by Denes, 2nd by Maurer to suspend the rules and pass Ordinance No 2012-42 as an emergency. Vote was taken, motion passed with all voting “yes”. Motion by Wells, 2nd by Denes to approve Ordinance No 2012-42 as an emergency as written. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE NO 2012-43**

AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF THE VILLAGE DIRECTOR OF LAW. 1st Reading

- **ORDINANCE NO 2012-44**

AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF COMMISSIONERS OF LORAIN COUNTY TO CONTINUE PARTICIPATION IN THE OFFICER AND EMPLOYEE HEALTH CARE BENEFITS PROGRAM AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1st Reading

Motion by Denes, 2nd by Hyde to suspend the rules and pass Ordinance No 2012-44 as an emergency. Vote was taken, motion passed with all voting “yes”. Motion by Hyde, 2nd by Denes to pass Ordinance No 2012-44 as written. Vote was taken, motion passed with all voting “yes”.

- **ORDINANCE NO 2012-45**

AN ORDINANCE AMENDING THE 2012 ANNUAL APPROPRIATIONS ORDINANCE TO MAKE APPROPRIATIONS FOR CERTAIN EXPENSES AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

1st Reading

Motion by Denes, 2nd by Wells to suspend the rules and pass Ordinance No 2012-45 as an emergency. Mr. Hyde explained that this ordinance will need to be passed as an emergency in order to make payment on an invoice for the new bricks sold. Vote was taken, motion passed with all voting “yes”. Motion by Denes, 2nd by Wells to pass Ordinance No 2012-45 as written. Vote was taken, motion passed with all voting “yes”.

IX. OLD BUSINESS

- **Railroad Underpass Progress** – Mr. Wells inquired if there was any updated information on the progress of the Railroad Underpass Project. Mr. Pyles reported that the project will be bid in early January. There have been a couple of estimators in town for the project. The gas line project has not been started but will be done in the future.
- **RITA Statement** – Mayor O’Keefe read the following statement regarding RITA:
To all Wellington Residents and Businesses:

Effective January 1, 2013, the Regional Income Tax Agency also known as RI.T.A. will begin collecting income taxes for the Village of Wellington. Council chose the Regional Income Tax Agency for its ability to offer residents and businesses free on-line filing and payments and to maximize the Village’s tax collection efforts. RI.T.A. will be responsible for the administration and collection of all income taxes and will serve as an Agent of the Village of Wellington in this capacity.

After January 1, 2013, all Village of Wellington tax payments and tax forms, for current or prior tax years, are to be sent to R.I.T.A. We encourage you to utilize R.I.T.A.'s electronic filing and payment system as it is fast and simple to use, and it is secure and free. The system will be available for your use beginning February 15, 2013.

*For those wishing to utilize mail, the remittance address for their secured lockbox center is: **R.I.T.A., P.O. Box 477900 , Broadview Hts, Ohio 44147-7900***

Village of Wellington residents will receive a welcome letter within the next couple of weeks which will explain the process in detail. Also, a 2012 individual filing reminder will be sent by the end of January 2013. Business accounts will receive 2013 Withholding forms and a 2012 Net Profit return by the end of January 2013.

Also, per Ordinance #2012-42 passed tonight, anyone whose sole source of income is exempted from Village income taxes such as retirees will only need to file a one-time exemption with RITA and then will no longer be required to file a return.

If you have any questions regarding these changes, please contact Village of Wellington Finance Department at 440-647-4626.

X. NEW BUSINESS – nothing

At 7:55 pm, a motion by Maurer, 2nd by Denes was made to go into executive session to discuss pending litigation. Vote was taken, motion passed with all voting “yes”.

At 8:11 pm, a motion was made by Maurer, 2nd by Hyde to come out of executive session and resume the regular meeting. Roll Call was taken showing all members present and voting “yes”.

XI. Adjourn Motion by Hyde, 2nd by Denes to adjourn the meeting at 8:12 p.m.

Clerk of Council

Mayor