

**Village of Wellington
Council Minutes
August 13, 2012
Council Chambers**

I. PLEDGE OF ALLEGIANCE

Mayor O’Keefe called the meeting to order with the Pledge of Allegiance at 7:02 pm

II. COUNCIL PRESIDENT DENES - ROLL CALL:

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-absent
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Finance Director Shaw, Public Works Superintendent Brasee, Electric Superintendent Bealer, Water/Wastewater Superintendent Rosemark, Police Chief Rollins, and Clerk Gundert.

III. APPROVAL OF MINUTES -

- **Approval of 07/16/12 Council Minutes** – Ms. Denes corrected the spelling of Tom Stannard’s name in the July 16, 2012 council minutes. Motion by Wells, 2nd by Maurer to approve minutes of the July 16, 2012 meeting as corrected. Vote was taken, motion carried with all voting “yes”.

IV. APPROVAL OF EXPENSES

101 General Fund	\$51,155.35
201 Street CM & R	7,931.77
204 Recreation	59.54
208 Permissive Tax	0.00
401 Capital	31,260.27
501 Water	20,966.81
502 Sewer	11,334.65
503 Electric	62,409.99
503 Power Costs	398,027.16
504 Garbage	25,175.95
505 Cable	0.00
508 Consumer Deposit	3,012.55
Payroll	<u>89,685.21</u>
Total	\$701,019.25

Mr. Maurer and Ms. Denes asked for clarification on some expenses. Mrs. Shaw, Mr. Pyles and the superintendents explained the expenses. Motion by Denes, 2nd by Maurer to approve the expenses. Vote was taken, motion carried with all voting “yes”.

V. PRESENTATION BY FIRE CHIEF WETHERBEE FOR THE WELLINGTON SAFETY FORCES MEMORIAL

- Fire Chief Wetherbee, along with Pat Wilkinson and Dave Knapp from Southern Lorain County Ambulance District presented Mayor O’Keefe and the Village of Wellington a binder documenting the history of the Safety Forces Memorial. This binder also included a copy of the dedication ceremony of the Safety Forces Memorial on a DVD. And a thumb drive that includes all the actual notes that document the planning, fundraising and construction of the Safety Forces Memorial. The Fire Department and Southern Lorain County Ambulance District also have a copy of this binder of the history of the monument. The monument was

given to the Village of Wellington during the dedication ceremony on September 11, 2011.. Chief Wetherbee also presented the Village of Wellington with the balance of funds and financial statements for the Safety Forces Memorial. The village will now handle the financial aspects of the selling/purchase of dedication bricks. Chief Wetherbee will work with Finance Director Shaw on the sale/purchase of these bricks. Bricks can still be purchased and will be ordered 2-3 times per year. Ms. Dronsfield suggested that copies of this binder also be given to the library and museum to record the history of this monument. Village council members thanked the safety forces for their work in planning and building this memorial. The Safety Forces Memorial has been chosen as a finalist in the 2012 Lorain County Beautification Awards. Chief Wetherbee provided information to the committee judging this award. The winner will be announced at a banquet to be held on October 25, 2012.

VI. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:

- **Police Chief Rollins** – nothing to report.
- **Clerk Gundert** – nothing to report.
- **Finance Director Shaw – Finance Department Report** - Ms. Shaw noted that her report was in tonight's packet and asked if there were any questions.
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents would be happy to answer any questions. **Water System** – Mr. Pyles reported that progress continues to be made in tightening up the water system. Many water line repairs have been made and production at the water plant has remained steady with the drought conditions. **Summer Projects** – Work continues on the summer project list. The sidewalk replacement program is in process and the department is hoping to complete additional sidewalks this year. **Walking Path** – The walking path at Westwood School has been completed. College students will be working on flower beds along it during the Labor Day weekend. An Eagle Scout is also working on landscaping the walking path with benches and a youth oriented work out stations at various locations along the path. A grant from the Health Department will reimburse the village for the time spent by village workers and use of equipment to construct the walking path.
- **Rescheduling of the September 3rd Council Meeting** – Mayor O'Keefe requested council reschedule the meeting scheduled for Monday, September 3rd as it falls on the Labor Day Holiday. After discussion by council, the meeting will be on on Tuesday, September 4, 2012.

VII. REPORTS OF COMMITTEE

- **Finance/Audit Committee** – Mr. Hyde reported that the next meeting for the Finance Committee will be held after the council meeting on September 17, 2012.
- **Fire Board** – Mr. Hyde reported the Fire Board will meet on September 5th at 7 pm at the Kelly Street station.
- **Police Committee** – Mr. Maurer reported that the police committee met after the council meeting on September 4, 2012. Tonight's meeting has been cancelled. Mr. Wells commented on the letter council members had received from the Wellington Enterprise regarding the availability of police reports. Chief Rollins has corrected the problem. Police reports will be sent electronically to the papers every Sunday evening.
- **Ambulance Board** – Mr. Maurer reported that next ambulance board meeting will be tomorrow, August 14th at 7:00 pm at the ambulance headquarters. The September meeting will be held on September 11, 2012 at 7 pm.
- **Public Works Committee** – Ms. Dronsfield reported the committee met prior to tonight's meeting. The committee discussed various projects. The public works department has been doing water line repairs and sidewalk replacements. Recycle grants will be available this year through the county. The village will be applying for a grant of approximately \$7,600.00. This will be used for paper supplies for the village and picnic table and benches

for the Splash Pad area. This will be a fast moving grant. The committee also discussed the OPWC resolution on the agenda tonight. This money will be used to fund the paving of Courtland Street (from Carpenter Street south to around the corner onto Montrose Way) and possibly improvements to Adams Street. The village will be updating the water line on Courtland Street this summer. Other topics discussed by the committee were the lot mowing policy for next summer and operation of the Recreation Park Snack Bar for next summer. Proposals for the operation of the Recreation Park Snack Bar will be accepted later this year for the operation of the snack bar next summer. More information on those proposals will be announced at future meetings.

- **Utility Committee** – Ms. Denes reported that the committee met after council on July 16th. Two new job descriptions in the electrical department were presented to the committee. They are scheduled to be voted on by council later tonight. The committee also discussed installation of a fiber optics network to service village buildings. There is an ordinance on tonight’s agenda for this project. The meeting scheduled for tonight was cancelled. The next meeting will be held Tuesday, September 4th prior to the council meeting.
- **Main Street Wellington** –Ms. Denes reported that minutes and the director’s report was in the council packet tonight. Patty Young spoke on behalf of Main Street Wellington. She reported that they are working on the Home Tour to be held on Sunday, October 14, 2012 starting at 2:00 pm. They have 6 homes that will be included in the tour, 5 of the homes are located on South Main Street and 1 home is located on Courtland Street. The Main Street Wellington office will open at noon the day of the Home Tour for ticket sales.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance Committee meeting was cancelled in August. The next meeting will be after the police committee meeting held after the council meeting at the first meeting in September. At this time, there are no items on the agenda for September but Mr. Wells would like to wait to cancel this meeting.

VIII. ORDINANCE AND RESOLUTIONS

- **ORDINANCE NO 2012-28**

AN ORDINANCE AMENDING THE 2012 ANNUAL APPROPRIATIONS ORDINANCE TO MAKE APPROPRIATIONS FOR CERTAIN EXPENSES RELATIVE TO THE INSTALLATION OF A FIBER OPTIC LINE TO SERVICE VILLAGE BUILDINGS AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

1st Reading

Mr. Wells questioned if this ordinance needed to be approved quickly. Mr. Pyles stated that the Village may be in a position to move forward with this plan in about 3 weeks and asked if this ordinance could be passed tonight.

Motion by Wells, 2nd by Denes to suspend the rules and pass Ordinance No 2012-28 as written as an emergency so that construction can begin. Vote was taken, motion passed with all members voting “aye”.

Motion by Wells, 2nd by Maurer to pass Ordinance No 2012-28 as an emergency. Vote was taken, motion passed with the following votes: Denes – yes, Dronsfield – no, Hyde – yes, Maurer – yes, Wells – yes.

- **ORDINANCE NO 2012-29**

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH POGGEMEYER DESIGN GROUP FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH DEVELOPMENT OF AN EMERGENCY ACTION PLAN AND DECLARING AN EMERGENCY

1st Reading

Ms. Denes requested a correction be made to this ordinance. The correct name for the reservoir is Wellington South Reservoir. Ms. Denes also asked Mr. Rosemark when that reservoir was last inspected by ODNR and why an emergency action plan is needed. Mr. Rosemark explained that

the Village is required to have an emergency action plan in place and the inspection is long overdue. An emergency action plan was created and passed for the Upground Reservoir in 2008.

- **ORDINANCE NO 2012-30**

AN ORDINANCE AUTHORIZING AN APPLICATION FOR STATE OF OHIO ISSUE 2 FUNDING AND DECLARING AN EMERGENCY **1st Reading**

Mr. Pyles requested that this ordinance be passed as an emergency as the application deadline is either September 4th or 5th.

Motion by Wells, 2nd by Dronsfield to suspend the rules in order to pass Ordinance No 2012-30 as written as an emergency to meet the application deadline. Vote was taken, motion passed with all voting “aye”.

Motion by Wells, 2nd by Hyde to pass Ordinance No 2012-30 as an emergency. Vote was taken, motion passed with all voting “aye”.

IX. Old Business -nothing

X. New Business

- **RITA Regional Council Representatives** – Mayor O’Keefe informed council that as a member of RITA, the Village must appoint one delegate and one alternate to serve as representative for RITA’s Regional Council of Governments. Mayor O’Keefe recommended that Karen Shaw be appointed as the Village of Wellington delegate to the RITA Regional Council of Government. Motion by Denes, 2nd by Dronsfield to appoint Karen Shaw as delegate for the Village. Vote was taken, motion passed with all voting “aye”. Mayor O’Keefe recommended Guy Wells be the alternate delegate for this board. Motion by Hyde, 2nd by Dronsfield to appoint Guy Wells as alternate delegate. Vote was taken, motion passed with all voting “aye”.
- **Dawn Reese** – Ms. Dronsfield wanted to compliment Dawn Reese and her business Dolls and Mini’s. The store was featured in a two page article in their monthly magazine.
- **Citizen’s for Wellington Schools** – Ms Dronsfield reported that the Citizen’s for Wellington Schools will hold a meeting tomorrow evening at 7 pm at McCormick Middle School cafeteria. This will be an informational meeting regarding the upcoming levy to build a new middle school. Volunteers are needed to help with the levy.
- **Cheese Festival** – Mayor O’Keefe thanked the Village employees for all the work they did in assisting with the Cheese Festival.
- **Cable Meeting** – Ms. Dronsfield requested that a definite cable meeting be scheduled. There are many concerns regarding the cable channels. She suggested inviting the new superintendent of the Wellington Schools.
- **Adoption of job description for Electric Line Forman Lines & Technology** – Ms. Denes requested that these job descriptions be sent back to the Utility Committee for further review. Council agreed with this request.
- **Update from Sunoco** – Fire Chief Wetherbee reported that he had spoken to a representative from Sunoco. The Ohio EPA and Sunoco will be doing work on the White Ditch over the next 3 weeks. If the EPA is satisfied with the work and test results, the dam will be removed. A letter was sent in July to all residents affected informing them of this work. Council requested that they be included in any correspondence from Sunoco. Chief Wetherbee and Mr. Pyles will ask Sunoco to include council members in their correspondence.

XI. Adjourn Motion by Maurer, 2nd by Denes to adjourn the meeting at 7:40 p.m.

Clerk of Council

Mayor