

**Village of Wellington  
Council Minutes  
April 16, 2012  
Council Chambers**

**I. PLEDGE OF ALLEGIANCE: 7:05 p.m.**

**II. MAYOR O'KEEFE- ROLL CALL:**

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Law Director Bond, Finance Director Shaw, Public Works Superintendent Box, Public Works Foreman Brasee, Police Chief Rollins, Water/Wastewater Superintendent Rosemark, Electric Superintendent Gott, and Clerk Gundert.

**III. APPROVAL OF MINUTES-**

Motion by Wells, 2<sup>nd</sup> by Denes to approve the minutes of the April 2, 2012 meeting. Vote was taken, motion carried with all voting "aye".

**IV. APPROVAL OF EXPENSES-**

101 General Fund	\$ 38,028.87
401 Capital	15,000.00
501 Water Fund	9,886.20
502 Sewer Fund	12,469.88
503 Electric Fund	21,454.98
508 Consumer Deposit	1,400.00
Payroll	<u>89,231.02</u>
Total	\$ 187,470.95

Mr. Maurer and Ms. Denes questioned some of the expenses. Ms. Shaw and Mr. Pyles along with the Superintendents answered the questions. Motion by Hyde, 2<sup>nd</sup> by Maurer to approve the expenses. Vote was taken, motion carried with all voting "aye".

**V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:**

- **Mayor O'Keefe – Heritage Ohio** -Mayor O'Keefe read a letter from Heritage Ohio that commended the Village of Wellington and Main Street Wellington for receiving national accreditation as a Nationally Accredited Main Street Community. **AARP Tax Coordinator** – Sheila Holmes, the AARP tax coordinator for Wellington, thanked the Village of Wellington for providing space for the AARP Tax Service for seniors and low income people. They served 260 families this year. Ms. Holmes also thanked Marla Lent and Terri Gundert for scheduling all the tax appointments. Ms. Holmes expressed her sincere appreciation to Marla Lent for all her efforts in writing letters requesting donations to provide a lap top computer and accessories for the AARP tax service to use. Ms. Lent was able to secure donations from the Wellington American Legion, Wellington VFW and the Wellington Eagles for this purchase. Her efforts were greatly appreciated.

- **Police Chief Rollins** – Chief Rollins reported that the Police Department will participate in a prescription medication collection on Saturday, April 28, 2012 from 9 am to 3 pm. Old prescription medicine can be dropped off at the police station for disposal.
- **Clerk Gundert** – no report
- **Finance Director Shaw** – Ms. Shaw reported that her reports were in tonight’s packet and asked if there were any questions. Ms. Denes questioned the policy for making phone calls for meter pulls. There was a brief discussion of the disconnect procedures. Council members preferred that phone calls be made before pulling the electric meters.
- **Law Director Bond**- no report
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents present would be happy to answer any questions. Mr. Maurer questioned when the Public Works Department would be bringing a list of summer employees to council. Mr. Pyles will be bringing that list to the next Public Works Meeting before the next council meeting. **Retirement of Bob Box** – Council members recognized that this would be the last meeting Bob Box would be attending as Public Works Superintendent. Council congratulated him on his retirement and expressed good wishes for his retirement. Council also welcomed Bob Brasee who will be the new Public Works Superintendent. **2011 Annual Report** – Mr. Hyde inquired who he would address questions to regarding the 2011 Annual Report. This report is compiled by Betty Rucker, the Finance Department and Christa O’Brien. Mr. Pyle provided clarification of some of the numbers included in this report. Council members expressed appreciation for this report. **Weed Letters** – Mr. Pyles informed council that 22 notifications were sent last week regarding lots that needed to be mowed. The Village received one bid on the mowing contract from Buckingham Property Maintenance. This is the same company that did the mowing last year. The price is still the same. Motion by Maurer, 2<sup>nd</sup> by Wells to accept the bid price of \$30.00 for ¼ acres lot, from Buckingham Property Management, for lot mowing. Invoice amount is bid price plus administrative fee. Vote was taken, motion carried with all voting “aye”.

**VI. REPORTS OF COMMITTEE**

- **Finance/Audit Committee** - Mr. Hyde reported that the Finance Committee will meet tonight after the council meeting.
- **Fire Board** – Mr. Hyde thanked Ms. Denes for filling in for him at the Fire Board meeting held on April 4<sup>th</sup>.
- **Police Committee** - Mr. Maurer reported the Police Committee minutes from the last meeting are in the packet. **Wage Increase for Richard Hall** – Mr. Maurer reported that the committee discussed a pay increase for Dispatcher Richard Hall. Mr. Hall’s wages were not increased upon his successful completion of his probationary period. Motion by Maurer, 2<sup>nd</sup> by Wells to increase Dispatcher Richard Hall’s wages to \$14.95 per hour retroactive to the end of his successful probation period. Vote was taken, motion carried with all voting “aye”.
- **South Lorain County Ambulance Board** – Mr. Maurer reported that Mr. Schneider attended the ambulance board meeting last week when Mr. Maurer was out of town. The next ambulance board is Tuesday, May 8<sup>th</sup> at 7:00 pm at Ambulance Headquarters.
- **Public Works Committee** - Ms. Dronsfield reported that the Public Works Committee will meet Monday, May 7<sup>th</sup> prior to the council meeting. Ms. Dronsfield welcomed Bob Brasee as the newly appointed Public Works Superintendent. Council is looking forward to working with him.

- **Utility Committee** – Ms. Denes reported that the utility committee met before the council meeting tonight. Many issues were discussed. **Purchase of truck** – Motion by Denes, 2<sup>nd</sup> by Maurer to purchase a 2012 Chevrolet Colorado Truck for the meter department at a cost of \$16,137.00. Vote was taken, motion carried with all voting “aye”. **Acting Electric Superintendent** – Motion by Denes, 2<sup>nd</sup> by Hyde to appoint Dave Bealer as Acting Electric Superintendent as of April 28, 2012 at a wage increase of \$40.00 per 5 day work week (total of \$200.00 per week) to serve until the complete screening process is completed for a permanent Electric Superintendent appointment. Vote was taken, motion carried with all voting “aye”. **Seasonal Hires** – Motion by Denes, 2<sup>nd</sup> by Maurer to hire Austin Albrecht as a first year conditional seasonal hire for the electric department at an hourly rate of \$7.70 per hour starting May 7<sup>th</sup>. Vote was taken, motion carried with all voting “aye”. Motion by Denes, 2<sup>nd</sup> by Hyde to hire Alex Koenig as a first year conditional seasonal hire for the water department at an hourly rate of \$7.70 per hour. Vote was taken, motion carried with all voting “aye”. **Income Tax Collection** – Ms Denes wanted residents informed that council met tonight with an income tax collection agency to go forward with more serious action to collect delinquent income taxes.
- **Main Street Board** - Ms. Denes the Main Street Wellington will hold their Garden Gazebo walk on Saturday, May 12<sup>th</sup> which is Mother’s Day weekend..
- **Ordinance Committee** – Mr. Wells reported that the Ordinance Committee met after the police committee two weeks ago. The committee discussed Ordinance 2012-13 regarding the separation of duties for the finance director and clerk of council and updating terminology. This ordinance has been updated and the updated version is on the agenda for a second reading tonight. The next meeting of the committee will be held May 7<sup>th</sup> after the police committee meeting.

**VII. ORDINANCE AND RESOLUTIONS**

- **ORDINANCE NO 2012-12**  
AN ORDINANCE ENACTING A NEW SECTION 181.18 OF THE CODIFIED ORDINANCES RELATIVE TO THE COLLECTION OF UNPAID TAXES **2<sup>nd</sup> Reading**

Ms. Gundert reported that there is a misspelled word in the ordinance. The word “principle” should be changed to “principal”. Ms. Gundert will correct the misspelling. Motion by Wells, 2<sup>nd</sup> by Denes to approve the second reading of Ordinance 2012-12 as corrected. Vote was taken, motion carried with all voting “aye”.

- **ORDINANCE NO 2012-13**  
AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODIFIED ORDINANCES TO SPECIFY THE DUTIES OF THE CLERK OF COUNCIL AND THE DIRECTOR OF FINANCE **2<sup>nd</sup> Reading**

Motion by Denes, 2<sup>nd</sup> by Maurer to approve the second reading of Ordinance 2012-13 as amended. Vote was taken, motion carried with all voting “aye”.

- **ORDINANCE NO 2012 -14**  
AN ORDINANCE AMENDING SECTION 139.07 OF THE CODIFIED ORDINANCES RELATIVE TO FEES FOR FINGERPRINTING AND BACKGROUND CHECKS **1<sup>st</sup> Reading**

- **ORDINANCE NO 2012-15**  
TO APPROVE THE FORM AND AUTHORIZE THE EXECUTION OF BLUE CREEK WIND ENERGY SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. AND TAKING OF OTHER ACTIONS IN CONNECTION THEREWITH REGARDING WIND GENERATED ENERGY PURCHASES **1<sup>st</sup> Reading**

Mr. Wells questioned if this ordinance needed immediate action. Mr. Pyles said this ordinance will be amended. The ordinance will be changed from a 20 year term to a 10 year term. All other parts of the ordinance will remain the same.

**VIII. Old Business**

- **Grass Mowing** – Mr. Maurer reminded residents that grass and lawn clippings cannot be blown into the street. The Police Department has been informing residents of the ordinance prohibiting this. This yard waste plugs the sewers.

**IX. New Business**

- **Representative to Ohio Transportation Advisory Council** – Motion by Ms. Denes, 2<sup>nd</sup> by Wells to formally appoint Steve Pyles as the Village’s designated Representative to the Ohio Transportation Review Advisory Council (TRAC) and to authorize him to represent the Village of Wellington council’s position in support of proceeding with the pending Wellington grade separation project and the Tiger Grant. Vote was taken, motion carried with the following votes: Denes – aye, Dronsfield – no, Hyde – aye, Maurer – aye, Schneider – aye, Wells – aye. Ms. Denes reported that that meeting would be tomorrow in Columbus.
- **Mercury in Wastewater** – Mr. Rosemark reported that a copy of the letter that will be sent to some industries and businesses in town regarding the discharge of mercury into the sanitary sewer system was included in the council packet tonight. Mr. Rosemark reported that whether residents or businesses receive this letter, the issue of discharging of mercury into the sewer system pertains to them to eliminate mercury from your wastewater and streams. The water treatment plant is required to document measures that they are taking to eliminate mercury in our sewers, sewage plant, streams and lakes. Mr. Rosemark urged industry and residents in the Village to properly dispose of mercury. Anyone having questions or needing help disposing of mercury is urged to contact the water treatment plant or Mr. Rosemark. Council held a brief discussion of the causes of mercury in the wastewater and how it affects the operation of our sewer treatment plant.
- **X. Adjourn** Motion by Mr. Denes, 2<sup>nd</sup> by Mr. Hyde to adjourn. 7:35 p.m.

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Clerk of Council

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Mayor