

**Village of Wellington  
Council Minutes  
March 19, 2012  
Council Chambers**

**I. Pledge of Allegiance: 7:00 p.m.**

**II. MAYOR O'KEEFE- ROLL CALL:**

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-present
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Law Director Bond, Public Works Superintendent Box, Electric Superintendent Gott, Zoning Inspector Furcron, and Deputy Clerk Gundert.

**III. APPROVAL OF MINUTES-**

Ms. Shaw informed council that there was an omission on the Expenditures for the March 7<sup>th</sup> meeting. The payroll checks were not included in the recap of the finances in the minutes. Motion by Wells, 2<sup>nd</sup> by Denes to approve the minutes of the March 7, 2012 meeting with the addition of the payroll expenditures. Vote was taken, motion carried with all voting "aye".

Motion by Maurer, 2<sup>nd</sup> by Schneider to approve the minutes from the February 15, 2012 Council Work Session. Vote was taken, motion carried with all voting "aye".

**IV. APPROVAL OF EXPENSES-**

101 General Fund	26,676.44
201 SCM & R	212.82
208 Permissive Tax	279.52
401 Capital Outlay Fund (Courtland Street)	3,065.51
501 Water Fund	18,577.27
502 Sewer Fund	3,682.64
503 Electric Fund	16,580.27
Power	-0-
504 Garbage	25,192.70
508 Consumer Deposit	1,000.00
Payroll	88,687.58
Total	\$ 183,954.75

Mr. Maurer had questions regarding some of the expenses. Ms. Shaw and Mr. Box answered the questions. Motion by Denes, 2<sup>nd</sup> by Maurer to approve the expenses. Vote was taken, motion carried with all voting "aye".

**V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:**

- **Mayor O'Keefe** – no report
- **Police Chief Rollins** – no report
- **Deputy Clerk Gundert** – no report

- **Law Director Bond-** no report
- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that he or the superintendents present would be happy to answer any questions.
  - **Repairs to Electric Truck** – The newest bucket truck was out of service for repairs to the hydraulic system. The Village had use of a 4WD white bucket truck as a service loaner. The village does not pay for the cost of the loaner. As of today, the Village owned truck is back in service.
  - **Mercury Limits Waiver** - Ms. Denes questioned an item that was in last meeting’s staff reports regarding applying for a Mercury Limits Waiver for MPDES permit. Mr. Rosemark explained this procedure and that it is routine to request a waiver.
  - **Salt Supply** - Mr. Wells questioned the status of the Village salt supply. Mr. Box explained the village’s salt supply is being stored in a covered area. It will be ready for next year.

**VI. REPORTS OF COMMITTEE**

- **Finance/Audit Committee** - Mr. Hyde reported that the Finance Committee will meet tonight after the utility meeting. The agenda was included in the packet.
- **Police Committee** - Mr. Maurer reported that the minutes from the last Police Committee were in tonight’s council packet. Next meeting is after the first council meeting in April. Mr. Maurer requested that Chief Rollins come prepared to answer questions regarding fingerprinting and other items that were on the last agenda.
- **South Lorain County Ambulance Board** – Mr. Maurer announced that the Ambulance Board will meet Tuesday, April 10, 2012. Mr. Schneider will be attending that meeting as Mr. Maurer will be out of town for that meeting.
- **Public Works Committee** - Ms. Dronsfield reported that the Public Works committee will meet April 2<sup>nd</sup> prior to council meeting at 6:00 pm. There was a joint meeting tonight before the council meeting with the cemetery board and Wellington Township trustees regarding financing for the cemetery.
- **Utility Committee** – Ms. Denes reported that the utility committee will be meeting after the council meeting tonight. The meeting was postponed in order to meet with county Auditor Mark Stewart tonight before the council meeting.
- **Main Street Board** - Ms. Denes reported the minutes from the Main Street Board were in the packet tonight. Main Street is looking for homes to tour for the Historic Fall Tour.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance Committee met after the police committee meeting on March 7<sup>th</sup>. The next scheduled meeting is after the police committee on April 2<sup>nd</sup>. The last meeting was lengthy with much discussion of the zoning ordinance. After discussion, the committee voted to affirm the zoning ordinance as presented at the first reading. Mr. Hyde requested the minutes from this committee meeting be changed to read “Motion by Schneider, 2<sup>nd</sup> by Denes to confirm to council Ordinance No 2012 -10 as written”.
- **Finance Director’s Report** – Mr. Maurer commended Finance Director Shaw on the report that she is including in the council packet. It gives council an idea of what is being accomplished in the finance department.

**VII. ORDINANCE AND RESOLUTIONS**

- **ORDINANCE NO 2012-06**  
 AN ORDINANCE AMENDING RULE 9 OF SECTION 121.01 OF THE CODIFIED ORDINANCES **2<sup>nd</sup> Reading**  
 Motion by Maurer, 2<sup>nd</sup> by Schneider to approve the second reading of Ordinance No 2012-06 as read. Vote was taken, motion passed with all voting “aye”.

- **ORDINANCE NO 2012-10**  
AN ORDINANCE AMENDING SECTIONS 1115.02(138), 1121.01, 1125.02, 1127.03, 1131.03, 1133.03, 1135.03, 1137.03, 1139.03, 1141.03, 1143.03, 1161.04, 1164.04, AND 1175.02 OF THE CODIFIED ORDINANCES, TO CLARIFY THE PROCEDURES FOR APPROVAL OF CONDITIONAL USES IN THE ZONING ORDINANCE **2<sup>nd</sup> Reading**  
Mr. Hyde reminded everyone that there will be a public hearing regarding this ordinance on Monday, April 2<sup>nd</sup> at 6:50 pm. Motion by Hyde, 2<sup>nd</sup> by Wells to approve the second reading of Ordinance No 2012-10 as read. Vote was taken, motion passed with all voting “aye”.
- **ORDINANCE NO 2012-11**  
AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH THE ACQUISITION OF A VAN-CON JETTER MODEL HOT SHOT 1,600 AND TRUCK, APPROPRIATING FUNDS IN CONNECTION THEREWITH, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE **1<sup>st</sup> Reading**  
Mr. Pyles informed council that the supplier only had one 2012 chassis available at this price. If they did not purchase this truck, the cost of a new model would be higher. Mr. Pyles requested council pass this ordinance as an emergency in order to purchase this truck at the lower price. Motion by Denes, 2<sup>nd</sup> by Wells to suspend the rules. Vote was taken, motion passed with all voting “aye”. Motion by Wells, 2<sup>nd</sup> by Dronsfield to pass Ordinance No 2012-11 as read, as an emergency. Vote was taken, motion passed with all voting “aye”.
- **JOB DESCRIPTION FOR TAX ADMINISTRATOR/CLERK OF COUNCIL**  
Motion by Denes, 2<sup>nd</sup> by Schneider to approve the job description of the Tax Administrator/Clerk of Council position. Mr. Wells felt that the mandate from the Charter Commission is that the Clerk of Council position was to be a separate position. He felt the clerk of council position should function separately from the mayor’s office or the village manager’s office. This would allow clarity of loyalty in the case of disputes between council and the mayor. Mr. Wells did not feel that adding the duties to the Tax Administrator’s duties is what the charter commission mandated. Mr. Wells respectively disagrees with the concept of the job description. Vote was taken with the following votes: Denes – yes, Dronsfield – yes, Hyde – yes, Maurer – yes, Schneider – yes, Wells – no.
- **APPOINTMENT OF CLERK OF COUNCIL**  
Motion by Denes, 2<sup>nd</sup> by Schneider to appoint Terri Gundert as Clerk of Council effective April 1, 2012. Vote was taken, motion passed with all voting “aye”

**VIII. Old Business - none**

**IX. New Business**

- Sandy Hoff spoke to council regarding the Main Street sponsored Fall Home Tour. Main Street Wellington is looking for homes to add to the tour. This home tour was extremely successful two years ago and Main Street Wellington is hoping this year’s tour is just as successful.

**X. Adjourn Motion by Mr. Maurer, 2<sup>nd</sup> by Ms. Dronsfield to adjourn. 7:17 p.m.**

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Deputy Clerk

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Mayor