

**Village of Wellington
Council Minutes
February 21, 2012
Council Chambers**

I. Pledge of Allegiance: 7:00 p.m.

II. MAYOR O’KEEFE- ROLL CALL:

Council President Sandy Denes-present	Councilman Steve Maurer-present
Councilwoman Helen Dronsfield-present	Councilman Hans Schneider-absent
Councilman Jeff Hyde-present	Councilman Guy Wells-present

Others Present: Village Manager Pyles, Law Director Bond, Public Works Superintendent Box, Electric Superintendent Gott, Police Chief Rollins, Zoning Inspector Furcron, Finance Director Designee Shaw.

III. APPROVAL OF MINUTES-

Motion by Maurer, 2nd by Denes to approve the minutes of the February 6th meeting. Vote was taken, motion carried with all voting "aye".

IV. APPROVAL OF EXPENSES-

101 General Fund	36,493.36
201 Street CM&R	1,262.67
208 Permissive Tax	3,048.27
401 Capital Outlay Fund	25,344.23
501 Water Fund	4,332.09
502 Sewer Fund	13,153.56
503 Electric Fund	33,289.73
504 Garbage Fund	25,192.70
508 Consumer Deposit	2,855.63
Payroll	<u>89,819.94</u>
Total	\$ 234,792.18

Ms. Denes and Mr. Maurer had questions regarding some of the expenses. Ms. Shaw and Mr. Gott answered her questions. Motion by Hyde, 2nd by Dronsfield, to approve the expenses. Vote was taken, motion carried with all voting “aye”.

V. COMMUNICATIONS FROM MAYOR, COUNCIL AND VILLAGE OFFICIALS:

- **Mayor O’Keefe** – no report
- **Police Chief Rollins**-no report
- **Law Director Bond**- no report
- **Finance Director Shaw**-Ms. Shaw introduced two new reports included in the council packet she will be submitting to Council once a month for the previous month. She directed her staff to provide her with information of the tasks they had completed for the month. Additionally, she provided a metrics table showing the number of items processed such as purchase orders,

checks written, and tax returns along with their associated dollar amounts. Ms. Denes had a question as to whether the number of calls (22) made for meter pulls due to non-payment of bills was typical. Both Mr. Pyles and Ms. Shaw said yes. Mr. Pyles further explained that the utility clerks make calls to shorten the list so that actual meter pulls are only a few. Ms. Dronsfield asked for clarification as to who made the calls and Ms. Shaw responded that Ms. Smith and Ms. Hales are responsible for this. Mr. Hyde asked for clarification of the income tax metrics and Ms. Shaw explained that it was tax returns processed by categories along with the dollar amounts.

- **Village Manager Pyles - Staff Reports** - Staff reports were included in the council packet. He stated that all the superintendents were present and would be happy to answer any questions. He let Council know that the staff has started filling the reservoir. Ms. Denes asked about who would be going with Mr. Pyles to Columbus for recognition of the success by the first responders to the gasoline spill. He stated that the group would be made up of himself, the Mayor, Bob Brasee, Greg Frenk, Fire Chief Wetherbee, and one other from the Fire Department. Mr. Hyde stated it would either be him or Chris Stanfield representing the Fire District Board. Mr. Pyles added that they will meet first with the E.P.A. Director and then go meet with the Governor's cabinet. He further stated that they had asked for a list of all the employees who were involved with the spill as the Governor will have a certificate for each. Mr. Maurer asked if the Ambulance District was included in that list and Mr. Pyles stated that he did not know as the initial contact came through Chief Wetherbee. He stated the employees were being recognized because they were able to stop the spill before it made it to the Black River and possibly Lake Erie. Ms. Denes thanked Mr. Pyles for making sure that all Village employees involved got recognized.

Mr. Wells had some questions and concerns regarding the Sunoco Logistics update sent to all Council members. He stated that it speaks about surveys and restoration files to be submitted to the Township Trustees for their review and approval. He further stated that even though this may be absolutely right for the Township as their building was involved in the spill their building is in the Village. He did not feel that it was for the Township to review and/or approve Sunoco's plans. He questioned whether we have any mechanism in place for reviewing, regulating, or consenting to environmental modifications or restorations of this sort. He does not feel that our Planning Codes or Land Use Plan has ever addressed basic environmental changes or the options to do those by ourselves or by others. He suggested that maybe the Village should devise such a mechanism and that this was more of a question for Council in general. Ms. Dronsfield asked Mr. Pyles whether he would be going to Sunoco's meetings and he stated that he does still attend. Mr. Pyles clarified that what Sunoco was referring to was the restoration of the Township's building versus anything belonging to the Village. He further stated that overall restoration requirements rested with the E.P.A. Mr. Wells then asked whether a gravel parking lot that was grandfathered by Zoning and needs to be restored should be required to meet current Zoning standards. Mr. Hyde asked Mr. Bond to look at this issue regarding past grandfathering so that when Council gets to the point of reworking this issue they will have the information available. Mr. Maurer stated that he appreciated that Sunoco Logistics let Council know their plans before the information was released to everyone. Ms. Dronsfield asked Mr. Pyles about the job description for the Clerk of Council position and he stated it would be provided at the Finance Committee meeting to take place after the Council meeting.

VI. REPORTS OF COMMITTEE

- **Finance/Audit Committee** - Mr. Hyde reported that the Finance Committee will meet immediately after tonight's Council Meeting and all were invited. Topics to be discussed will be Cemetery funding, village employee cost of living increases and the clerk of council position.
- **Police Committee** - Mr. Maurer announced that the committee will meet immediately after the March 5, 2012 Council Meeting.
- **South Lorain County Ambulance Board** – Mr. Maurer announced that the Ambulance Board will meet Tuesday, March 13, 2012 at 7:00 p.m. at the Ambulance headquarters.
- **Public Works Committee** - Ms. Dronsfield announced that the Public Works committee will meet at 6:00 p.m. prior to the Council meeting on March 5, 2012.
- **Utility Committee** – Ms. Denes reported that the Utility Committee met at 6:00 p.m. before tonight's Council meeting. She told Council that Mr. Gott updated the committee on improvements he is making to the school crossing lighting. There were some issues and he has addressed them very well. Mr. Pyles shared his Sustainability Initiatives presentation with the committee and those of Council who had not already seen it at the Main Street meeting.
- **Main Street Board** - Ms. Denes announced that Main Street will meet the second Wednesday in March which falls on March 14, 2012.
- **Ordinance Committee** – Mr. Wells reported that the Ordinance Committee met February 6, 2012. They had a heavy agenda and he thanked the committee and all others who stayed for the meeting. He stated that the minutes had been provided and that the Council will be getting tweaked ordinances as a result of the meeting. He asked for any questions and announced that the next meeting will be immediately following the Police Committee meeting on March 5, 2012. Mr. Hyde had a follow up question regarding the advertising for a public hearing on a Planning and Zoning ordinance change. Ms. Shaw stated that there is a 15 day notice requirement and she hoped to have it scheduled for the next Council meeting.

VII. ORDINANCE AND RESOLUTIONS

- **ORDINANCE NO. 2012-02 AN ORDINANCE ENACTING A NEW CHAPTER 165 OF THE CODIFIED ORDINANCES RELATIVE TO PERSONAL INFORMATION SYSTEMS.** **2nd READING**
Motion by Mr. Maurer, 2nd by Mr. Wells to bring the Ordinance No. 2012-02 back on the table for further discussion and voting. Vote was taken, motion carried with all voting "aye".
Motion by Ms; Denes, 2nd by Mr. Hyde to approve the 2nd reading of Ordiance No. 2012-02 as amended. Vote was taken, motion carried with all voting "aye".
- **ORDINANCE NO. 2012 – 04 AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CREATIVE MICROSYSTEMS, INC. FOR COMPUTER SOFTWARE AND EQUIPMENT IN THE POLICE DEPARTMENT.** **3rd READING**
Mr. Maurer asked if Chief Rollins, Mr. Pyles, and Ms. Shaw had met with CMI to get clarification on the past issues. They all had and Mr. Pyles explained how there would be a small savings in the access fee from canceling our contract with Ilinks. Chief Rollins further clarified that the new software that will be used was called RedHawk and was indeed less expensive than Ilinks. There was some further discussion regarding the prorotion of CMI's annual maintenance fee from the old system to the new. Mr. Pyles stated that the figures provided at tonight's meeting showed the prorotion and savings using a go-live date of July 1,

2012. Mr. Hyde asked if either of the three had asked if the price quote was the best CMI could do. All three responded yes. There were further discussions regarding what was originally budgeted and the additional that was added to the ordinance. Mr. Pyles explained that originally the contract was set up as yearly payments but since it was not considered a lease, the Village by law could not make payments. Ms. Dronsfield asked if we would be paying all this up front and then annual payments for maintenance thereafter. Mr. Pyles said yes and further explained that \$15,000 would be coming out of the Police Department (General Fund and the rest would come from the Capital Improvement fund. Motion was made by Mr. Hyde, 2nd by Mr. Maurer to approve the 3rd reading of Ordinance No. 2012-04 as amended. Vote was taken, motion carried with all voting ‘aye’.

- **ORDINANCE NO. 2012-07 AN ORDINANCE AMENDING THE 2012 ANNUAL APPROPRIATIONS ORDINANCE TO MAKE APPROPRIATIONS FOR CERTAIN EXPENSES AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE**

1st READING

Ms. Shaw explained that this ordinance was for the Courtland Steet Project and that funding was to come from 2-3 places in the form of grants and loans. She further explained that when the budget was done last year we did not know how much we would be getting from these sources so the money was not budgeted then. She explained that there is currently \$50,000 appropriated for Courtland Street but that was to finish up the project this spring. She told the Council that in addition to this, the money we did get from the state that should have gone to the contractor came directly to us. She explained that we have received approximately \$500,000 from the state and we owe the contractor \$512,000. She explained that we were simply appropriating the money with this ordinance and that it needed to be passed as an emergency as we have owed the contractor since last November. Motion by Mr. Wells, 2nd by Ms. Denes to suspend the rules. Vote was taken, motion carried with all voting “aye”. Motion by Mr. Wells, 2nd by Ms. Dronsfield, to approve Ordinance No. 2017-07 as read and as an emergency. Vote was taken, motion carried with all voting “aye”.

VIII. Old Business- none

IX. New Business – Mr. Maurer reminded everyone that when voting on March 5, 2012 to note that there have been changes in polling places. He also mentioned the Kiwanis pancake breakfast is Friday, February 24, 2012 from 6 a.m. to 7 p.m. He also announced that the JVS had a levy on the ballot (Issue 15). He encouraged everyone to support Issue 15 since the JVS is so beneficial to our community. Ms. Dronsfield also stated that many Wellington students do take advantage of the JVS.

X. Adjourn Motion by Mr. Maurer, 2nd by Ms. Dronsfield to adjourn. 7:30 p.m.

Deputy Clerk

Mayor