

**Village of Wellington  
Council Meeting Minutes  
Hans Schneider, Mayor  
Council: President Guy Wells, Mark Bughman, Sandy Denes, Helen Dronsfield, Gene  
Hartman, and Keith Rowland**

<b>Council Chambers</b>	<b>Monday January 4, 2016</b>	<b>7:30 p.m.</b>
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1. **PLEDGE OF ALLEGIANCE** – Mayor Schneider called the meeting to order with the Pledge of Allegiance.
2. **SWEARING IN** – Ms. Denes swore in Mayor Schneider. Mayor Schneider swore in Mr. Wells, Ms. Dronsfield, Mr. Bughman and Mr. Hartman.
3. **ROLL CALL**  
 Councilman Mark Bughman . Present                      Councilman Gene Hartman - Present  
 Councilwoman Sandy Denes . Present                      Councilman Keith Rowland - Present  
 Councilwoman Helen Dronsfield . Present                      Council President Guy Wells - Present  
 Others present . Mayor O’Keefe, Village Manager Pyles, Finance Director Shaw, Law Director Bond, Chief Barfield, Electric Supt. Bealer, Public Works Supt. Brasee, Water/WW Supt. Rosemark, Clerk of Council O’Brien, MSW Director Arntz, Enterprise Reporter Gabe, Bill Berger, Bill Olden, Morgan Farnsworth, Alexis Buzaleski, Jan McClafin, Chris Miller, Janeal Hardoby, Abbie Miller, Camryn Stump, Kevin Stump, Rick Hatton, Darlene Neptune, Caitlyn Underwood, Jen Hannon, Beth Hannon, Shelly Arida, Liz Reeser, Akla Shezek, Nathan Brandenburg, Mike Schneider
4. **APPROVAL OF MINUTES** – Motion by Wells, 2<sup>nd</sup> by Denes to approve the minutes from the December 7, 2015 meeting. Roll call vote was taken with all members voting ~~yes~~+. Ms. Denes recommended amending the December 21, 2015 minutes under Approval of Minutes . replace ~~Ms. Denes~~ was not happy with the minutes under New Business, concerning Joe Davidsonq with (in bold) **Ms. Denes stated that the minutes did not accurately reflect what took place, as there was no mention of Joe Davidson addressing council.** Mr. Wells added that Mr. Maurer’s name was misspelled under New Business. Motion by Denes, 2<sup>nd</sup> by Wells to approve as amended. Roll call vote was taken with all members voting ~~yes~~+

5. **FINANCIAL REPORTS** – Ms. Denes had a couple of questions regarding the bills; Ms. Shaw and Mr. Brasee answered her questions. Motion by Denes, 2<sup>nd</sup> by Wells to approve the expenses and pay the bills. Roll call vote was taken with all members voting ~~yes~~+

101 GEN	\$	3,218.62
201 Street CM&R	\$	390.00
204 Recreation Fund	\$	1,500.00
208 Permissive Tax	\$	3,486.15
401 Capital	\$	129,023.17
501 Water	\$	105,699.59
502 Sewer	\$	139,521.93
503 Elect	\$	18,993.94
Power Bills		-
504 Garbage	\$	100.00
506 Storm Sewer	\$	56,283.79
508 Consumer Deposit	\$	(56.70)
Pay 26	\$	-
Total	\$	458,160.49
Pay 26-Due to timing is not included in report		\$92,636.82

6. **COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS**

- Mayor Schneider . Mayor Schneider reported that it was his first day in the office and began the day with an employee meeting, which went well. He mentioned that he had also met with Mr. Pyles, Ms. Shaw, and Chief Barfield. He stated that audience attendance and participation is always welcomed; he warned that any personal attacks during a meeting will not be tolerated.
- Law Director Bond . Nothing to report
- Chief Barfield . Chief Barfield reported that Officer Garrison and Officer Neff did an outstanding job on a stabbing incident this past week. He further reported that had it not been for the work of the Officers, EMS and Fire Personnel, according to the doctor on duty, the victim would have died. He mentioned that these people deserve a pat on the back. Ms. Dronsfield asked Chief Barfield to write letters of commendation for their employee files; Chief Barfield said that the letters had already been written.
- Finance Director Shaw . Mayor Schneider read a letter of resignation from Finance Director Shaw, effective Tues. January 12, 2016. Motion by Denes, 2<sup>nd</sup> by Wells to accept with regret. Roll call vote was taken with all members voting ~~Yes~~ Ms. Shaw mentioned that her report was in the packet and she would answer any questions. Ms. Denes had questions regarding Barker St.; Ms. Shaw answered her question. Ms. Denes asked Ms. Shaw to have someone follow through with the mowing fees and to have them turned into the county for assessments; Ms. Shaw said that she would. Ms. Shaw thanked the Mayor and Council for the opportunity to work for the village and mentioned that she enjoyed working here. Mayor Schneider mentioned that Ms. Shaw had moved the Finance Department in a positive direction during her employment and thanked her for her hard work.
- Village Manager Pyles . Mr. Pyles reminded residents that there is a Snow Ban and asked residents not to park on the street during a heavy snow event. Ms. Denes asked Mr. Pyles about a grant received through the Health Initiative and asked him to explain it; Mr. Pyles reported that the Health Initiative is a grant program funded by United Way to improve health, by eating better and exercising. He further reported that they are working on the Farmers Market, a bike path, the McCormick green space, policies involving vending machines and rec. park vendors, and a community garden. Ms. Denes asked Mr. Pyles about the Solar Project; Mr. Pyles explained that they are working on amendments to the original agreement to satisfy all of the parties. He will eventually bring something back to Council and he will also have something for Planning Commission to review in the future. Mr. Bughman asked Mr. Pyles about a sewer problem at 258 S. Main St., noted in his report; Mr. Pyles explained that the homeowner is working with ODOT and Beaver Const. to work the problem out. Mr. Bughman asked to be kept informed on the situation.
- Main Street Wellington . MSW director Arntz gave a report on past and future events.

## **7. REPORTS OF COMMITTEES**

- Finance . Ms. Denes thanked the committee and Ms. Shaw for all of their hard work throughout the year.
- Police . Mr. Wells reported that the committee had met prior to the Council meeting and discussed the SRO funding. He further reported that Chief Barfield is hopeful that the program will receive donations to be able to stay through the end of the school year. He mentioned that the school is working on grants to keep the program funded in the coming school year. Mr. Wells mentioned that the Mayor will be swearing in two new members to the Police Auxiliary, Morgan Guyot and Charles Zvosec on Wednesday January 6<sup>th</sup> at 6:00 PM. Mr. Wells reported that the past year had been one of the most eventful years within the Police Committee, since he has been on council. He gave a brief report of the

past year and thanked the Chief and the committee for their hard work. Mr. Wells mentioned that the past year had been a busy time for the Council President; he congratulated the new council members and thanked Clerk O'Brien for her help.

- Public Works . Ms. Dronsfield reported that Bob Brasee had done a lot of research on the purchase of a new truck. Motion by Dronsfield, 2<sup>nd</sup> by Denes to purchase a 2016 Ford F450 from Harrison Ford for \$34,574.00, including a trade in of a 2005 Ford F450 (\$11,700.00). A truck bed, plow, lights and hydraulics will be purchased at Judco for \$26,750.00, for a total purchase price of \$49,574.34. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~. Mr. Bughman added that the truck came in under the \$50,000 budget, and thanked Mr. Brasee for a job well done. Ms. Dronsfield gave a review of Mr. Brasee's winter project list. She also gave a brief year in review and thanked her committee for all of their hard work.
- Utility . Ms. Denes thanked the department heads, Mr. Pyles, the village employees and the committee for all their hard work the past year. She gave a brief report of the year in review.
- Ordinance . Mr. Wells gave a report of the past year and thanked the committee for all of their hard work. He reported that the committee had met prior to council and discussed tax abatements for commercial developers, the intent and implementation of an existing sign ordinance, and rules and guidelines for the large item trash pickup.

- 8. ELECTION OF COUNCIL PRESIDENT –** Mayor Schneider opened the floor for the nomination of Council President. Motion by Rowland, 2<sup>nd</sup> by Bughman to nominate Sandy Denes for Council President. Mayor Schneider closed the nominations and requested roll call. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

**9. COMMITTEE APPOINTMENTS**

Zoning . Mayor Schneider recommended appointing Jim Smith, term ending December 31, 2020. Motion by Denes, 2<sup>nd</sup> by Wells to approve Mayor Schneider's recommendation. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

Planning . Mayor Schneider recommended appointing Richard McHugh to Planning Commission, term ending December 31, 2019. Motion by Wells, 2<sup>nd</sup> by Bughman to approve Mayor Schneider's recommendation. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

Planning . Mayor Schneider recommended appointing Sandy Denes to the Planning Commission, term ending December 31, 2016. Motion by Rowland, 2<sup>nd</sup> by Denes to approve Mayor Schneider's recommendation. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

Cemetery Board . Mayor Schneider recommended appointing Helen Dronsfield to the Cemetery Board with Mark Bughman alternate. Motion by Denes, 2<sup>nd</sup> by Bughman to approve Mayor Schneider's recommendation. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

Mayor Schneider made the following recommendations for appointment -

Community Improvement Corp. . Helen Dronsfield, Main Street Wellington . Guy Wells, alternate Mark Bughman, Ambulance Board . Keith Rowland, alternate Sandy Denes, Fire Board . Sandy Denes, alternate Gene Hartman. Motion by Rowland, 2<sup>nd</sup> by Denes to approve Mayor Schneider's recommendations. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

Mayor Schneider made the following recommendations for committee appointments .

Utility . Chair Dronsfield, Denes, Rowland, Public Works . Chair Dronsfield, Wells, Bughman, Police . Chair Wells, Denes, Hartman, Finance . Chair Denes, Wells, Dronsfield, Ordinance . Chair Wells, Denes, Bughman, Personnel . Chair Denes, Wells, Dronsfield. Motion by Denes, 2<sup>nd</sup> by Rowland to approve Mayor Schneider's appointments. Roll call vote was taken with all members voting ~~%es+~~ ~~%es+~~.

## 10. ORDINANCES AND RESOLUTIONS

### ORDINANCE NO. 2016-01

AN ORDINANCE AMENDING SECTION 931.01 OF THE CODIFIED ORDINANCES RELATIVE TO ~~PILOT~~+CHARGES 1<sup>st</sup> Reading

Ms. Denes mentioned that the Ordinance replaces the term ~~Payment in Lieu of Taxes~~ ~~PILOT~~+~~g~~ with ~~Charges for Services~~ in the General Fund~~g~~ however, in the Finance Committee minutes, Ms. Shaw called them ~~Intergovernmental Transfers~~~~g~~ Mr. Bond explained that the ~~Charges for Services~~ in the General Fund~~g~~ wording was taken directly from the audit report.

### ORDINANCE NO. 2016-02

AN ORDINANCE AUTHORIZING THE VILLAGE MANAGER TO PREPARE SPECIFICATIONS, ADVERTISE FOR BIDS, AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER, FOR BELOW GRADE SUBSURFACE/STRUCTURAL INSTALLATIONS IN CONNECTION WITH THE CONSTRUCTION OF A NEW ELECTRICAL SUBSTATION, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1<sup>st</sup> Reading

Ms. Denes asked Mr. Pyles if these were additional costs from the previous ordinance for the ~~erector set~~pieces; Mr. Pyles replied yes, it is for concrete foundation work. Motion by Denes, 2<sup>nd</sup> by Wells to suspend the rules. Roll call vote was taken with all members voting ~~yes~~+ Motion by Denes, 2<sup>nd</sup> by Wells to approve as read. Roll call vote was taken with all members voting ~~yes~~+.

### RESOLUTION NO. 2016-03

A RESOLUTION APPOINTING REPRESENTATIVES OF THE VILLAGE TO T H E BOARD OF TRUSTEES OF THE SOUTH LORAIN COUNTY AMBULANCE DISTRICT 1<sup>st</sup> Reading

Mayor Schneider explained that Ambulance Board requested the resolution. Motion by Denes, 2<sup>nd</sup> by Wells to suspend the rules. Roll call vote was taken with all members voting ~~yes~~+ Motion by Wells, 2<sup>nd</sup> by Denes to approve as read. Roll call vote was taken with all members voting ~~yes~~+.

## 11. OLD BUSINESS

Ms. Dronsfield mentioned that the Cemetery Board meets on the second Tuesday of the month at 10:00 AM, as it was published incorrectly on the calendar. Clerk O'Brien will correct the mistake.

## 12. NEW BUSINESS

- Ms. Denes reported that she would like an updated Equipment List from the department superintendents; Ms. Shaw mentioned that they would be working on an updated list for the insurance application. She will get that for Ms. Denes.
- Ms. Denes asked about the Zoning Inspector position and the Finance Director position; Mayor Schneider explained that he has been in discussions with Mr. Pyles concerning the Zoning Inspector positon. He reported that the Finance Director position had been posted internally and will run through Friday Jan. 8<sup>th</sup> at noon.
- Mayor Schneider reported that he had made copies of the Charter for the new council members. He further reported that they will have a ~~field~~ trip day~~g~~ where they will visit the village buildings and grounds. Mr. Wells mentioned that the Ohio Municipal League offers classes for newly elected officials and recommends the new members take advantage of those. Ms. Denes mentioned that the Ohio Sunshine Law and the Open Records Law is available online. Mr. Pyles mentioned that a copy of the village ordinances are available online; there is a link to those on the village website.

## 13. ADJOURN – Motion by Dronsfield, 2<sup>nd</sup> by Wells to adjourn at 8:27 PM

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Clerk of Council

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Mayor